

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: AUGUST 13, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 23 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on August 11, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Cooper that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the July 9, 2018, July 18, 2018, July 26, 2018 and the July 31, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Mr. Martens noted that the population estimate from the Demographic Services Center for 2018 was 2065 which was down from 2085 in 2010.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Ritter stated that he had a variance request from James Dubore at 7767 Kettle Hole Lane. The Board of Appeals was set for Tuesday, September 11, 2018 at 5:30 P.M.
  - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter had nothing to report.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson noted the committee would be meeting tomorrow.
10. **Report from Lake Districts and Other Organizations:** Mr. Ritter said that the lake districts were preparing for their annual meetings for next month.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Cooper seconded Olson that golf course account checks 15906-15986, general account checks 25623-25754 are approved along with a bill from Northwoods Portable Toilets for \$925.00—porta potties Independence Day and bike trail. By a voice vote: Yes – 5, No – 0. Motion carried. .
  - b. **Town Chairman's Report**
    1. **Golf Course Report:** Mr. Christensen reported that Ms. Rogers's and Mr. Becker's budgets were on schedule. The next expense would be to repair some of the greens that are sinking. Ms. Rogers and Mr. Becker are working on long range plans for the course.
    2. **Public Works:** Mr. Christensen stated that the crew has been mowing the shoulders and repairing washouts. Mr. Christensen will be meeting with Pitlik & Wick to see about repairing specific areas of specific town roads. Burnt Bridge Road is up for work this fall. Work on Found Lake Road and Lost Colony Road will probably be for next year.
  - c. **Treasurer's Report:**
    1. **Bank Account Balances:** Balance General Account as of 7-31-2018: \$39,500.91; Room Tax Account \$57,634.20; Lakes Committee Account \$11,814.06; Lakes Committee CD

\$15,738.71; Skateboard Park Fund \$2,846.79; Bike & Hike Trail \$28,674.73; mBank Money Market \$59,608.37; Playground Equipment Fund \$3,050.83; Public Works Equipment Fund \$60,022.85; Fire Department Restricted Account \$8,865.45; Fireworks Donation Account \$1,661.69; Community Development Account \$54,304.78; Golf Course General Account \$121,729.17; St. Germain Ambulance Fund \$100.00; Awassa Trail Fund Savings \$5,631.

2. **Room Tax Report – Second Quarter:** Ms. Janssen reported that the second quarter room tax collections were \$60,204.07. The chamber of commerce would receive \$45,802.11. There are 10 delinquent accommodation accounts.

d. **Fire Chief's Report:**

1. **Ambulance Service Update:** Tim Gebhardt reported that since July 7, 2018, there have been 33 calls. Twenty five of them have been transports. Everything has been running smoothly. So far, approximately \$6,500 has been billed to the town. The fire association has donated approximately \$65,000 towards the ambulance. Once the billing is finalized with Medicare, fees should start coming in. There may be a nominal fee after the third call for people call because they have fallen and need help getting up. Mr. Gebhardt reported that the response time during the day is from 4 to 5 minutes. At night, it is from 8 to 9 minutes. Mr. Christensen stated that the goal was not to make a profit but to better the service. Jason Hyczyk noted that the reports go in to Medicare within 24 hours. The average call is about \$725. Mr. Christensen thought that a letter about the ambulance should go out to the people in town. Marv Anderson said that the county is working on enhanced EMT service for the county. Phil Monday said that a jet may become available for transport. Mr. Christensen thanked the ambulance personnel for its commitment to the residents of St. Germain.

2. **Fire Department Update:** Fire Chief Tim Gebhardt stated that there had been 80 calls during the second quarter.

- e. **Review Room Tax Contract with Chamber for any Changes that need to be made:** Mr. Ritter thought that section #4 should say that the use of accommodation tax revenues should be used for every business regardless of whether or not the business is a chamber member or not. Mr. Ritter also thought that Community Development should be removed from the contract and from the annual budget. He also thought that the report to the town board should be moved to the second meeting after the end of the quarter. The definition that he found for Community Development was a convention center for out of town events. Motion Ritter seconded Swenson to table item #11e in order to review the definition of Community Development. By a voice vote: Yes – 5, No – 0. Motion carried.

- f. **Transfer Money from Golf Course Account to Town Account:** Motion Ritter seconded Cooper that the \$70,000 that the golf course had borrowed from the town general account be repaid. By a voice vote: Yes – 5, No – 0. Motion carried. Ms. Janssen also noted that the \$36,857.31 in bills presented tonight also needed to be transferred to the general account.

- g. **First Review of Proposed Revisions to the Code of Ordinances, Chapter 14 – Alcohol Control:** Motion Ritter seconded Cooper that item 11g be tabled pending review of the license fees. By a voice vote: Yes – 5, No – 0. Motion carried.

- h. **Consider Adopting WTA Requested Town Transportation Resolution:** Motion Ritter seconded Cooper that Resolution SG18-08-03, town transportation resolution as requested by the Wisconsin Towns Association be adopted. By a voice vote: Yes – 5, No – 0. Motion carried.

- i. **Town Resident Concerns over Vehicles Speeding of Four Corner Lane:** Marv Anderson noted that the Vilas Sheriff can enforce any posted speed limits on town roads. Marv & Karen Anderson, Mike Musiedlak and Gary Heeler all complained about excessive speeding on Four Corner Lane. Phil Monday said that there is also speeding on South Bay Road. Wally Geist said that there are young kids driving ATV's on the town roads in Holiday Estates. Karen Anderson thought that the speeding would stop if a few tickets were issued. Mr. Ritter thought that Mr. Christensen should write a letter to the Vilas County Sheriff listing the roads that are problems such as Four Corner Lane, Juve Road, Lost Lake Drive North, Big St. Germain Drive, South Bay Road, and Birchwood Drive. Motion Ritter seconded Olson that Mr. Christensen writes to Sheriff Fath with names of the roads that were listed tonight concerning the excessive speeding. . By a voice vote: Yes – 5, No – 0. Motion carried.

- j. Update on Status of Hug Road Property and Consider Appropriate Town Board Action.:** Mr. Christensen said that since the owner had not heard anything more from the town board, he had assumed that the tenant had cleaned up the property. Mr. Christensen will send another letter with pictures stating that the property owner needs to comply with the conditions or a citation will be issued. This will be the final warning.
- k. Consider Formation of a Public Works Committee.:** Mr. Cooper requested the item to be on the agenda. He thought that a public works committee would lessen the load on the town chairman. Mr. Christensen said that he would rather that there not be a committee. He thought that he would be spending more time attending meetings and contacting committee members than he is now without the committee. No action was taken.
- l. Consider Participating in an Upgrade of the DNR Lost Lake Boat Landing.:** Motion Olson seconded Ritter that item 11l be tabled until September. By a voice vote: Yes – 5, No – 0. Motion carried. The board would like to see what the DNR is proposing before any decision is made.
- m. Consider Citizen Appointee for Board of Appeals.:** Motion Christensen seconded Cooper that Jim Swenson be appointed to the Board of Appeals to complete the term of John Strom. By a voice vote: Yes – 4, No – 0. Mr. Swenson abstained. Motion carried.
- n. Authorization for Reimbursement of Expenses for a Town Board Member to Attend the WTA Annual Conference in October:** It was the consensus of the board that if one of the board members wanted to attend the WTA Annual Conference that the costs would be reimbursed by the town. The reimbursement would not include any costs incurred by a spouse.
- o. Acceptance of the Resignation of Town Employee, Nathan Gebhardt.:** Motion Christensen seconded Olson to accept the resignation of town employee Nathan Gebhardt effective August 24, 2018. By a voice vote: Yes – 5, No – 0. Motion carried.
- p. Chamber Lease Amendments for mBank Chamber Loan:** mBank requested that the lease with the Chamber of Commerce be changes so that mBank would take over the lease if the chamber defaulted on the loan. Any future negotiations would include the bank. The town could also take over the loan payments. Motion Cooper seconded Ritter to approve of and adopt resolutions SG18-08-01 & SG18-08-02 as written.
- q. Review for Approval – BoBoen Groomer Barn Septic System:** Steve Soltwedel stated that Harman Excavating had done a temporary fix last year. There is a concern that when the groomers are washed that salt, oil and other debris will go down the drain. Kelly Ryan will do a permanent fix this year. The permanent fix will be paid for by the snowmobile club. As the land owner, the town, however, would be held responsible for any pollution. There is an inspection of the system every three years. Mr. Christensen thought that there should be an agreement to protect the town. He also asked if there was any type of insurance coverage available. Motion Olson seconded Ritter to table item 11q for further information. . By a voice vote: Yes – 5, No – 0. Motion carried.
- r. Setup Special Meeting for discussion of replacing Public Works Employee:** There will be a special town board meeting on Wednesday, August 22, 2018 at 6:00 P.M. to discuss replacing the public works employee in open session.

**12. Next Regular Town Board Meeting Date – Monday, September 10, 2018, 6:30pm, Community Center:** There will be special informational meetings concerning the building project on Thursday, August 16, 2018 at 6:00 P.M. and on Tuesday, August 21, 2018 at 7:00 P.M. in the community center. There will be a special elector meeting held on Thursday, August 30, 2018 to vote on the proposed building project.

**13. Adjourn:** Motion Olson seconded Cooper that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:48 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor

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Supervisor