

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: AUGUST 27, 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:32 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Doug Olson, Ted Ritter, Jim Swenson, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, town clerk. Tim Ebert and Bob Schell were also in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on August 25, 2018 before 6:30 A.M.
5. **Approval of the Agenda:** Motion Olson seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried.
6. **Citizen's Comments - Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Bob Schell asked about Found Lake Road and Lost Colony Road. Mr. Christensen said that the borings had just come back. Found Lake Road showed two to four inches of blacktop. Lost Colony Road showed about 20 feet of peat under the road where the water stands. Any construction will be next year. Mr. Christensen said that he has no update on the Hug Road blight problem.
7. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Cooper seconded Olson that the following bills be paid: Front Line Service \$841.50—ambulance cell phone booster; Town of St. Germain \$1,000.0-0—open ambulance account Hamilton Bank; St. Germain Sayner Wildlife \$1,542.50—balance contribution. By a voice vote: Yes – 5, No – 0. Motion carried.
 - b. **Approval of Bartender and/or picnic Licenses:** Motion Swenson seconded Olson that an operator license is issued to Sarah Teets and to Shannon Quinn and that a special picnic beer license is issued to Lake Nokomis Cranberries. Inc., Eileen Splitt, agent for November 10, 2018. By a voice vote: Yes – 5, No – 0. Motion carried
 - c. **Bike Rack Placement in Park Area:** Motion Ritter seconded Swenson to accept three bike racks to be donated by the 5K Freedom Run. By a voice vote: Yes – 5, No – 0. Motion carried. Three possible locations are the playground, the chamber building, and the post office.
 - d. **Review of the Public Works Department:** Mr. Christensen noted that Nathan Gebhardt had resigned effective August 24, 2018. Mr. Olson thought that Rick Arbaugh should be moved up to Mr. Gebhardt's position. Tim Ebert thought that if the board hired a third person that the starting rate should be \$18 to \$19 per hour. A third person would need to obtain a CDL license. Mr. Christensen thought that janitorial work should be removed from the public works employees load. The board could hire a company or an individual to do the janitorial work. It would have to be coordinated with Lois Ruediger. Mr. Cooper thought that the board should put an ad in the paper. Mr. Christensen thought that the board would have to come up with specs for an ad. He also thought that there should be input from Ms. Ruediger. Mr. Swenson thought that a list of duties would have to be worked up for a janitorial service. Mr. Ritter thought that there should be three fulltime and one part time employee. Mr. Christensen said that Ms. Ruediger would be the supervisor. Mr. Christensen also said that the board would have to meet with the flea market people to tell them what needed to be done to clean things up. Mr. Ebert said that the transfer station building needed a new roof. He thought that a metal roof should be worked into the budget.
 - e. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) (e) of the Wisconsin Statutes to discuss Public Works Department Personnel:**

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Motion Christensen seconded Cooper that the meeting be adjourned into closed session at 8:57 P.M. By a roll call vote: Mr. Olson – yes; Mr. Swenson – yes; Mr. Cooper – yes; Mr. Ritter – yes; Mr. Christensen – yes. Motion carried.

f. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session: The meeting was reconvened into open session at 9:49 P.M. Motion Ritter second Olson that Rick Arbaugh’s wage be increased to \$20.00 in the next pay period. By a voice vote Yes –5, No – 0. Motion carried.

8. Next Town Board Meeting Date – Regular Town Board Meeting, Monday, September 10, 2018.

9. Adjourn: Motion Cooper seconded Olson that the meeting be adjourned. By a voice vote Yes –5, No – 0. Motion carried. Meeting adjourned 9:52 P.M

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor