

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: SEPTEMBER 10, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:36 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Ted Ritter, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. There were also 13 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on September 8, 2018 before 6:00 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Cooper that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Swenson seconded Olson to dispense with the reading of the minutes and that the minutes of the August 13, 2018 and the August 27, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Phil Monday asked if the board was looking into a sex offender ordinance. Mr. Ritter stated that it needed to be done very carefully and that it was a difficult ordinance to write. The ordinance will be on the agenda for the October meeting. Mr. Monday also asked if Mr. Christensen had sent the letter to the sheriff concerning the speed limits on the town roads. Mr. Christensen said that he wanted to meet with Sheriff Fath. He had not written the letter. Rich Reinke complained about the parking at the Bullpen on Old Hwy. 70. Mr. Reinke lives at 1188 Old Hwy. 70, directly across the road from the Bullpen. Mr. Reinke noted that it appeared that the entire parking lot for the Bullpen was on the town road right of way. When the parking lot is full, vehicles park on the opposite side of the road making it very difficult for Mr. Reinke to see to get out of his driveway, or even impossible to turn in or out of his driveway. Tim Ebert has put up no parking signs on Mr. Reinke's side of the road. Mr. Reinke also thought that there was more for parking behind the duplex near Shields Road. Mr. Ritter said that he would call.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter had no report.
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson had nothing to report
10. **Report from Lake Districts and Other Organizations:** Mr. Christensen noted that the Little St. Germain Lake District had approved paying both its treasurer and its secretary an annual salary of \$1,200. The district also discussed wake boats. Water fills cavities in the boat causing it to make a wake four or five feet high. The waves from the boats are causing washing on the shoreline. The type of watercraft that is used on a lake cannot be regulated. The town would have to adopt some type of an ordinance.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Olson seconded Swenson that golf course account checks 15987-16020, general account checks 25755-25808, and direct deposit checks DD838-DD899 & DD8000-DD9002 are approved. By a voice vote: Yes – 5, No – 0. Motion carried. .
 - b. **Town Chairman's Report**
 1. **Golf Course Report:** Mr. Christensen reported that the golf course is doing well.

- 2. Public Works:** Mr. Christensen stated that his report had been discussed elsewhere in the agenda.
- c. Treasurer's Report:**
- 1. Bank Account Balances:** Balance General Account as of 8-31-2018: \$60,769.99; Room Tax Account \$68,287.23; Lakes Committee Account \$11,814.56; Lakes Committee CD \$15,745.39; Skateboard Park Fund \$2,846.91; Bike & Hike Trail \$28,675.95; mBank Money Market \$59,613.43; Playground Equipment Fund \$3,050.96; Public Works Equipment Fund \$60,025.40; Fire Department Restricted Account \$8,865.83; Fireworks Donation Account \$1,661.76; Hometown Bank Ambulance Acct \$1,000.00; Community Development Account \$54,307.09; Golf Course General Account \$94,783.34; St. Germain Ambulance Fund \$100.00; Awassa Trail Fund Savings \$5,632.10
- d. Approve Fall Road Projects and Funding:** Holiday Drive & STH70, take out part of the concrete curb, install an apron so that snowmobiles don't do so much damage to the road- \$5,824.00; Sunset Blvd & STH70 an apron \$5,994.00; Crosscut Road pave & blacktop curb \$32,400.00; Normandy Court Road washout on hill, end of road \$42,984.00; Weber Road \$52,000; intersection of South Bay Road & Hug Road \$73,184.00 find cause of speed bump type bumps, chip seal next year \$41,070.00; Burnt Bridge Road clear & grade this year \$51,000.00; phase two shape and form \$301,262.00; phase three pavement \$133,450.00. Mr. Olson asked if the bids for the aprons included a price for the white epoxy that has been used when snowmobiles cross highways. Mr. Christensen will get a price. Mr. Swenson said that Crosscut Road would be a town road after ten years of use. Ms. Janssen asked if the work had to be put out for bids. Mr. Christensen will check. If done, the cost of the roadwork this year would be \$305,494.00. Motion Ritter seconded Cooper that item 11d. be tabled and placed on the agenda for the September 18, 2018 special town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried
- e. Consider Downtown Snowmobile and ATV Trail Improvement – Funding Trail Work by Splitting the Cost with the Snowmobile Club, ATV Club and Using Room Tax Funds.** Mr. Christensen noted that the trail between Sunset Blvd. and the chamber building after rainfalls had standing water. Mr. Christensen proposed that the \$9,125.00 cost be divided equally among the Bo-Boen Snowmobile Club, the ATV club and the town. Dennis Dieter said that the ATV Club wanted the work to let out for bids. Motion Ritter seconded Swenson that item 11e be tabled and placed on the agenda for the September 18, 2018 special town board meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- f. Second Review Chapter 14 – Alcohol Control:** Motion Ritter seconded Cooper that Code of Ordinances Chapter 14 – Alcohol Control be approved for adoption as amended. By a voice vote: Yes – 5, No – 0. The clerk will publish the notice for adoption for two weeks.
- g. Approve Revisions to the Chamber Room Tax Contract:** Mr. Ritter suggested that item 4g., development of a public convention center be stricken; that wages and salaries of staff be included in the annual budget; and that that accounting be presented to the town board at its second meeting of the calendar quarter. Motion Ritter seconded Cooper that the Room Tax Contract between the Town of St. Germain and the St. Germain Chamber of Commerce be approved as amended tonight and that it be forwarded to the chamber board for approval. By a voice vote: Yes – 5, No – 0. Motion carried.
- h. Approve Playground Wood Chip Cost – Paid for by Playground Funds:** Motion Christensen seconded Olson to purchase wood chips for the playground with funds from the playground account up to \$1,500.00. By a voice vote: Yes – 5, No – 0. Motion carried.
- i. Approve Expenditure for Title Search to Determine Ownership of the Found Lake Dam:** Motion Cooper seconded Ritter to spend up to \$1,000.00 out of the legal fees category of the town budget for a title search to find the owner of the Found Lake dam. By a voice vote: Yes – 5, No – 0. Motion carried.
- j. Discussion Concerning Combining Clerk/Treasurer Jobs into One Appointed Position in the Spring of 2021:** Mr. Christensen said that since Mr. Martens, if reelected next April, has said that he would be retiring at the end of that term in 2021, the board will be looking into combining the clerk and treasurer positions. Mr. Christensen also thought that the position should be an appointed position. That way, a qualified person does not have to be a resident of the town. And, the board could possibly add other duties. Mr. Ritter noted that 9 out of the 14 towns in Vilas County already have combined the positions.

- k. Adopt Resolution SG-18-09-1 Authorizing the Lakes Committee to Apply for a DNR Lakes Planning Grant.:** Motion Ritter seconded Swenson to adopt Resolution SG18-09-1, a resolution authorizing the Lakes Committee to apply for a DNR lakes planning grant. By a voice vote: Yes – 5, No – 0. Motion carried. Mr. Cooper was concerned that the town may be responsible for two-thirds of the costs.
- l. Consider Authorizing the Lakes Committee to Apply for a 50/50 WDNR Grant to Install I-LIDS Cameras at Select Boat Landings.:** Motion Ritter seconded Swenson that the lakes committee be authorized to apply for a 50/50 WDNR grant to install up to four I-LIDS cameras at select boat landings. By a voice vote: Yes – 5, No – 0. Motion carried.
- m. Consider Restructuring Zoning Administrator Office Hours for 2019:** Motion Ritter seconded Swenson that effective April 1, 2019 thru October 1, 2019, the St. Germain Zoning Administrator will hold regular office hours from 11:00 A.M. until 1:00 P.M. on Tuesdays and Thursdays. By a voice vote: Yes – 5, No – 0. Mr. Ebert’s pay rates for both zoning administrator and public works will remain the same.
- n. Update Hug Road Property – Public Nuisance:** Mr. Christensen said that he has not had a chance to send a letter to the property owner on the Hug Road. Mr. Ritter said that he would draft a letter, provide pictures and give the property an additional 30 days to comply before a citation would be issued..
- o. Consider Compensation Plan for Deputy Zoning Administrator:** Mr. Christensen questioned whether or not Ms. Janssen could be paid for her deputy zoning administrator duties since she was an elected official in the middle of her term of office. Motion Ritter seconded Cooper that pending WTA approval, the deputy zoning administrator, when issuing zoning permits for the zoning administrator, receive the 35% of the permit fee beginning with the third quarter of 2018. By a voice vote: Yes – 5, No – 0. Motion carried.
- p. Consider ATV/UTV Winter Road Use:** Dennis Dieter & Jack Bouregois from the ATV Club said that unless the ATV trails were also opened, people riding the town roads during the winter would not be able to cross Hwy. 155. The light barrier by the crossing by Big St. Germain Drive is taken down during the winter for the snowmobile trail. The DOT would not allow ATV’s to use the crossing without the light barrier. Also, both ATV’s and snowmobiles would be using the trail at the same time. Phil Monday suggested leaving things as they are. There are enough violations now. No action was taken.

12. Next Regular Town Board Meeting Date – Monday, October 8, 2018, 6:30 PM, Community Center: There will be a special town board meeting on Tuesday, September 18, 2018 at 6:00 P.M. in meeting room #4 of the community center to discuss the fall roadwork projects, a resolution for Hometown Bank for the ambulance, and for the town board to discuss future plans for the building project.

13. Adjourn: Motion Olson seconded Cooper that the meeting be adjourned. By a voice vote Yes – 5, No – 0. Motion carried. Meeting adjourned 9:15 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor