

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES TOWN BOARD MEETING: NOVEMBER 12, 2018

1. **Call to Order:** The chairman called the meeting to order at 6:33 P.M. Mr. Christensen also noted that Mr. Ritter had asked to be part of the meeting via phone. Mr. Christensen checked with the WTA. He was told that the town board should adopt a policy to allow electronic attendance and that all votes be by a roll call. None of the supervisors objected to Mr. Ritter electronically attending the meeting.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Doug Olson, Brian Cooper, Tom Martens, Town Clerk. Marion Janssen, Town Treasurer. Ted Ritter was absent, but did attend the meeting electronically via phone. There were also 14 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, November 10, 2018 before 6:30 P.M.
5. **Approval of the Agenda:** Motion Olson seconded Cooper that the agenda be approved in any order at the discretion of the chairman. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
6. **Read and Approve Minutes of Past Meetings:** Motion Olson seconded Cooper to dispense with the reading of the minutes and that the minutes of the October 8, 2018 and October 24, 2018 meetings are approved as written. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
8. **Report of the Standing Committees:**
  - a. **Zoning:** Mr. Cooper stated that there will be a Conditional Use Permit hearing on December 5, 2018 for storage buildings behind the Musky Hunter.
  - b. **Finance:** Mr. Christensen stated that the committee had not met.
9. **Report of the Special Town Committees:**
  - a. **Lakes Committee:** Mr. Ritter had nothing to report.
  - b. **Non-Motorized Trail Committee:** Mr. Swenson said that Steve Vogel had completed the reroute of a portion of the Fern Ridge Trail. The boardwalk would not be completed until next spring. Jim Vogel has been working on clearing and rolling the Awassa Trail.
10. **Report from Lake Districts and Other Organizations:** Mr. Christensen said that the Little St. Germain District had met last week and discussed regular business, the ILid Cameras and business for next year.
11. **Discussion /Action Items:**
  - a. **Payment of Bills:** Motion Swenson seconded Olson that golf course account checks 16053-16071, general account checks 25850-25919, and direct deposit checks DD10042-DD11024 be approved along with two extra bills: American Welding \$31.21—tank rental; Advanced Turf Solutions \$8.48—late fee. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
  - b. **Town Chairman's Report**
    1. **Golf Course Report:** Mr. Christensen reported that the golf course has closed and that the crew has been laid off for the winter. The 2019 budget has been tentatively completed. It will be finished by January 1, 2019. Six new carts are on order. The committee is going to try to sell six of the old carts on its own. The slopes on some of the greens need to be repaired. The replacement of the irrigation lines and sprinklers will be put off for now.
    2. **Public Works:** Mr. Cooper stated that he had received complaints that Old Hwy 70 and South Bay Road are not being plowed down to the blacktop so that there is snow on the road for snowmobiles. Mr. Christensen noted that South Bay Road is not a snowmobile route. Tim

Ebert stated that all of the town roads are plowed the same way regardless if they are snowmobile routes or not. Mr. Ebert added that the problem is that vehicular traffic and snowmobile traffic on the roadways before the plows can get to it packs the snow down so hard that the plows can't pick it up. Mr. Ebert also reported that the trucks are ready for winter and that the town parks have been closed. The crew will be working on redoing the bleachers at the ball park and the pier for Lost Lake and Vandervort Park.

3. **Road Projects:** Mr. Christensen noted that some of the road projects had been started, but that because of the cold weather and snow the work will not be completed until next spring. Bob Schell asked if work on Found Lake Road was included. Mr. Christensen said that Found Lake Road had not been included in this year's projects, but that it would be added for 2019.

c. **Treasurer's Report:**

1. **Bank Account Balances:** Balance General Account as of 10-31-2018: \$75,266.30; Room Tax Account \$165,881.34; Lakes Committee Account \$1,045.57; Lakes Committee CD \$15,758.55; Skateboard Park Fund \$2,847.15; Bike & Hike Trail \$45,853.17; mBank Money Market \$59,623.39; Playground Equipment Fund \$1,701.21; Public Works Equipment Fund \$60,030.41; Fire Department Restricted Account \$8,866.57; Fireworks Donation Account \$1,661.90; Hometown Bank Ambulance Acct \$1,000.68; Community Development Account \$37,377.56; Golf Course General Account \$81,742.00; St. Germain Ambulance Fund \$100.00; Awassa Trail Fund Savings \$8,632.59
  2. **Room Tax Report – 3rd Quarter:** Ms. Janssen reported that she had collected \$213,485.94 in room tax for the 3<sup>rd</sup>. Quarter. The Chamber of Commerce will receive \$160,114.46 and the town will retain \$53,371.48. Ms. Janssen said that the quarter was the largest one since the room tax was started. Mr. Christensen read a list of expenses that Penny Strom had provided from the Chamber of Commerce. The room tax expenditures for the third quarter were \$76,903 and change. Mr. Ritter reminded Ms. Strom that the agreement with town is not being met because the report is supposed to have a comparison to the budgeted expenses.
- d. **Reconsider previous decision on Deputy Zoning Administrators Compensation.:** The town board had agreed to pay Deputy Zoning Administrator Marion Janssen 35% of the permit fees for the permits that she issued while Mr. Ebert was out of town. Mr. Ebert objected to the full 35% payment because there is a lot more involved with each permit than just issuing the permit. Mr. Ritter suggested that Mr. Ebert and Ms. Janssen come up with a proposal that is agreeable to both of them. Motion Christensen seconded Ritter to reconsider the decision for the Deputy Zoning Administrator compensation until after hearing recommendations from Mr. Ebert and Ms. Janssen. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
- e. **Consider Legal Opinion Concerning a Town Sex Offender Ordinance:** Motion Swenson seconded Cooper to rest on the Town Sex Offender Ordinance at this time. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
- f. **Approve Bo-Boen Septic Plans:** Motion Cooper seconded Olson to approve the Bo-Boen Snowmobile Club's septic plan as presented. By a roll call vote: Mr. Olson – Yes; Mr. Cooper – Yes; Mr. Ritter – Yes. Motion carried. Since Mr. Christensen and Mr. Swenson are on the Bo-Boen Snowmobile Club board, they abstained. Mr. Christensen noted that if the snowmobile club should default on the agreement, the town would be responsible. If the cost was so great that the snowmobile club could not recover, all of the clubs assets would become the towns.
- g. **Consider Contacting the Property Owner of 1577 Lingo Lane, in writing, Regarding the Alleged Ordinance Violations of Town Ordinance, Chapter 13 – Public Nuisance:** Motion Christensen seconded Swenson that Mr. Ritter write a letter as town board supervisor to the owner of 1577 Lingo Lane advising the owner of potential violations of Chapter 13—Public Nuisance and to include a copy of the ordinance and the alleged violation. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – No; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried. Mr. Cooper stated that he had not seen pictures of the alleged violation.

- h. **Approve Snowmobile Routes for the 2018 – 2019 Snowmobile Season:** Motion Cooper seconded Olson that the town roads as snowmobile routes for the 2018-2019 season be approved as presented. By a roll call vote: Mr. Olson – Yes; Mr. Cooper – Yes; Mr. Ritter – Yes. Motion carried. Since Mr. Christensen and Mr. Swenson are on the Bo-Boen Snowmobile Club board, they abstained.
- i. **Approve a Resolution to Borrow Two Hundred Ninety-Five Thousand, Three Hundred Forty-Eight Dollars for Road Projects Commencing in 2018 and Concluded in 2019:** Motion Christensen seconded Olson that the borrowing resolution and exhibit A from mBank for road construction and repairs be approved as presented for \$295,348.00 for three years with two equal payments of \$105,504.50 on 8/31/2019 and 8/31/2020 with a third payment for the remaining principle and interest on 8/31/2021 with no prepayment penalty. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried.
- j. **Continuing Discussion Concerning the Red Brick School House/Community Center:** Mr. Christensen asked the people present for suggestions. Mr. Martens once again suggested that the town board contact three or four of the local contractors such as Waldmann, Visner, or Nasi to have them give suggestions and quotes for remodeling, renovating and bringing the Red Brick School House up to ADA standards at no cost to the town. Mr. Martens added that twenty years ago when all of this started, the group had quotes to replace the windows and entryway, donations from two local electricians and one plumber. Plus several people had volunteered time to paint, stain and clean. Jack Bourgeois suggested that the town board look at WisStat. 60.64 that allows for the town board to designate structures, locations, etc. and landmarks. A historical commission would have to be formed. Both Mr. Christensen and Tim Clark thought that the entire HVAC system would have to be researched. Fred Radtke said that all of the proposed plans had a new hip roof over the 1965 portion of the school that attached to the hip roof on the 1941 portion. He also thought that there had been a glass enclosed walkway between the school and the community center on one of the Funktion Design plans. Tom Andersen thought that the town should sell the school to someone for one dollar. Mr. Swenson said that he would be against selling the building to anyone. Ms. Janssen thought that that should be another special elector meeting with one question. Should the town save or demolish the Red Brick School House. Mr. Christensen thought that there would have to be more to the question. That elector meeting would have to be sometime next spring. Mr. Cooper said that he thought that the landmark statute should be checked out. Mr. Christensen asked for someone to research WisStat. 60.64 to see if the town board did give the Red Brick School House and possibly the Veterans’ Memorial and Community Center landmark status what that designation would mean. Mr. Cooper volunteered to do this along with help from Jack Bourgeois.

**12. Next Regular Town Board Meeting Date – Monday, December 10, 2018, 6:30 PM, Community Center. The Budget Hearing and Special Elector Meeting to approve the tax levy for 2019 will be held on Wednesday, November 14, 2018 at 7:00 P.M. at the Community Center.**

**13. Adjourn:** Motion Olson seconded Cooper that the meeting be adjourned. By a roll call vote: Mr. Olson – Yes; Mr. Swenson – Yes; Mr. Cooper – Yes; Mr. Christensen – Yes; Mr. Ritter – Yes. Motion carried. Meeting adjourned 8:52 P.M.

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Town Clerk

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Chairman

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Supervisor

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