

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES SPECIAL TOWN BOARD MEETING: DECEMBER 18 (PM), 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:00 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Doug Olson, Ted Ritter, Jim Swenson, Brian Cooper, Marion Janssen, town treasurer, Tom Martens, town clerk. Also present were Tim Ebert & Jack Bourgeois.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on December 17, 2018 before 6:00 P.M.
5. **Discussion /Action Items:**
 - a. **Converting Private Roads to Public Roads:** Mr. Christensen read a proposal for converting private roads to public roads that he had found through the WTA. There was a question as to who would make the choice. There might be something in the statutes. Who would pay for acquiring land if the right of way was not 66 feet wide. Ms. Janssen thought that it would be very costly. Tim Ebert said that the maintenance of the road would be at the taxpayers' expense. Mr. Christensen said that he would send a letter to Attorney Steve Garbowicz and call the WTA. Mr. Ritter thought that there would need to be an ordinance in order to impose special assessments for the roads. Mr. Cooper felt that the board should not consider switching private roads to public roads at all. Mr. Olson agreed. Mr. Ritter said his decision would depend on what was found out. Mr. Olson thought that all town roads should be cleared to a minimum width of 50 feet. Mr. Cooper said that he would be in favor of switching the roads if it was a perfect scenario in which all parties agreed.
 - b. **Review Ordinances and Board Policies That are in Effect Currently:** The board read through a list of ordinances that had been prepared by Mary Platner several years ago. Several of the ordinances had already been included in the new Code of Ordinances. Those were removed from the list. Some of the ordinances could be eliminated. The board was not sure of the procedure for eliminating ordinances. Mr. Ritter asked that Mr. Martens try to find the minutes by which the remainder of the ordinances had been adopted.

Mr. Ritter asked how the board could make the town board policies more official. What could be done so that the policies are not just forgotten. He thought that perhaps a resolution should be attached to the policies. Two of the more recent policies are remote attendance by town board members and the credit card policy. Mr. Ritter asked that before the next town board meeting that each board member carefully read the current policies. It was also suggested that there be a policy for a deputy treasurer or clerk or a town supervisor to sign checks if the clerk, treasurer or chairman are unable to sign them. There will be a special town board meeting on Monday, January 7, 2019 at 6:00 P.M. in meeting room #4 of the community center.
6. **Adjourn:** Motion Swenson seconded Cooper that the meeting be adjourned. By a voice vote, motion carried unanimously. Meeting adjourned 8:28 P. M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor