

# TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

## MINUTES SPECIAL TOWN BOARD MEETING: FEBRUARY 20, 2019

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:00 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish a Quorum:** Tom Christensen, Doug Olson, Ted Ritter, Jim Swenson, Brian Cooper, Tom Martens, town clerk, Marion Janssen, Town Treasurer. There was also 11 other people in attendance. Melody Hamlin from Funktion Design attended the meeting remotely over speaker phone.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on February 19, 2019 before 5:30 P.M.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were no comments
6. **Discussion /Action Items:**
  - a. **Payment of Bills:** There were no new bills.
  - b. **Continuing discussion concerning the Red Brick Schoolhouse – Update from Funktion including four possible floorplan changes:** Ms. Hamlin had prepared four options for the town board to consider. The details of those options are posted on the town's website. The town board chose option D with some changes. The two 1941 classrooms would stay as they are, with the exception that a hallway would need to be constructed through the west side classroom. The west side classroom would be a meeting room. The east side classroom would be the boardroom. The 1965 portion would have a clerk, treasurer and a chairman office, a multipurpose flex room, washrooms, table and chair storage and a break room. An addition would be constructed on the north side of the building to house an elevator and stairs. The lower level would have a vault for town records, the mechanical rooms, storage rooms, washrooms, and multipurpose rooms that could eventually be remodeled as needed. The site plan would include parking on both the east side and west side of the building. There would be a sidewalk around the Red Brick School House as well as landscaping. The board also thought that there should be at least a walkway for people parking at the community center to be able to walk to the school house. There could also be additional parking on the west side of the community center. Ms. Hamlin also provided a list of structural improvements, exterior envelope improvements; interior finishes improvements, plumbing improvements, HVAC improvements, electrical improvements, and site improvements. This list can also be found on the town's website. Ms. Hamlin will provide cost estimates in about a month.
  - c. **ATV Club Request to open Vilas County Section of County Road "J" and access to Highway 70 from Sunrise Lane.:** Motion Cooper seconded Ritter to approve the town chairman to write a letter to Vilas County requesting that the portion of County Hwy. J that is in the Town of St. Germain in Vilas County be opened to ATV/UTV's. By a voice vote: Yes – 5, No – 0. Motion carried unanimously.

The ATV Club also requested that the town board grant ATV/UTV access over town property so that the club could apply for a permit to allow ATV/UTV travel on the STH70 right of way for a distance of just under 1,000 ft. from approximately the end of Sunrise Lane to Parkway Road. They would need to use both sides of the highway right of way. Mr. Christensen didn't think that the club would be able to get a permit. He thought that those kinds of permits were only to cross bridges or culverts. Mr. Ritter thought that the town board could sign the application to see if the permit would be granted. The consensus of the board was that the club should go to the property owners first. Motion Swenson seconded Cooper that item 6c. be tabled until the March 11, 2019

town board meeting to give the ATV Club a chance to talk to the property owners. By a voice vote: Yes – 5, No – 0. Motion carried unanimously.

**7. Next Town Board Meeting Date – Regular Town Board Meeting, Monday, March 11, 2019.**

**8. Adjourn:** Mr. Christensen adjourned the meeting at 8:17 P.M.

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Town Clerk

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Chairman

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Supervisor

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Supervisor

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Supervisor

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Supervisor