

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

MINUTES TOWN BOARD MEETING: MAY 13, 2019

1. **Call to Order:** The chairman called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, Jim Swenson, Ted Ritter, Tim Clark, Brian Cooper, Tom Martens, Town Clerk. There were also 21 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, May 11, 2019 before 6:30 P.M.
5. **Read and Approve Minutes of Past Meetings:** Motion Ritter seconded Cooper to dispense with the reading of the minutes and that the minutes of the April 8, 2019, and the April 15, 2019 town board meetings are approved as written. By a voice vote, motion carried unanimously 5 – 0.
6. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** There were none.
7. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter had nothing to report
 - b. **Finance:** Mr. Christensen stated that the committee had not met.
8. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson said that there is still water standing on the bridge on the bike & hike trail. The contractor will be sending information on what he thinks can be done with it. Work activities are being planned. There will be work days at the Fern Ridge Trail. The remainder of the bike & hike trail should be cleaned up this week. AVFCO donated 20ft. of culvert for the Fern Ridge Trail.
9. **Report from Lake Districts and Other Organizations:** Mr. Christensen noted that the Little St. Germain District had met and discussed routine things and the annual meeting. Mr. Ritter said that the Lost Lake District is listed later in the agenda.
10. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Clark seconded Swenson that golf course checks 16146-16171, general account checks 26221-26294, and direct deposit checks DD147-DD227 be approved along with the following extra bills: MARC \$604.19—public works weed killer; North Star Emergency Vehicle Service \$828.62—pump inspection; Northway Communications \$603.40—radio battery and charger; Knitt Hardware 23.58—fire dept. supplies; Eagle Engraving \$76.30—badges; Pomasl \$401.85—air horn. By a voice vote, motion carried unanimously 5 – 0.
 - b. **Treasurer's Report:**
 1. **Bank Account Balances:** Balance General Account as of 04-30-2019: \$40,066.91; Room Tax Account \$46,543.06; Lakes Committee Account \$52,402.96; Skateboard Park Fund \$2,847.85; Bike & Hike Trail \$43,811.45; mBank Money Market \$152,653.80; Playground Equipment Fund \$1,501.59; Public Works Equipment Fund \$60,045.30; Fire Department Restricted Account \$1,732.38; Fireworks Donation Account \$1,662.24; Hometown Bank Ambulance Acct \$9,065.62; Fern Ridge Trail Savings \$3,050.73; Road Work Savings \$270,146.80; Community Development Account \$175,632.68; Golf Course General Account \$24,111.10; St. Germain Ambulance Fund \$100.77; Awassa Trail Fund Savings \$8,942.27.
 - c. **Fire Chief's Report:**
 1. **Update Since Last Report:** Fire Chief Tim Gebhardt reported that there had been 17 ambulance and four fire calls since his last report.

- 2. Ambulance Update:** Chief Gebhardt talked about flex scheduling. The town board will discuss it at its next meeting. Jason Hryczyk had prepared a rate survey. As of April 30, 2019, \$32,672 was still due from past calls.
- d. Review Vilas County Commission on Aging Contract for us of the Community Center for Senior Meals:** Mr. Christensen noted that the contract with the Vilas County Commission on Aging will be expiring on June 30, 2019. He will contact them to make sure that there are no changes.
- e. Lingo Lane Public Nuisance Update:** Motion Ritter seconded Cooper that agenda item e be tabled until the June meeting. By a voice vote, motion carried unanimously 5 – 0.
- f. Chamber Room Tax Report – First Quarter:** Mr. Ritter stated that now he thought that the chamber room tax report had too much detail. He handed out a form of the report that he had prepared. Mr. Christensen will make sure that the chamber uses Mr. Ritter’s format for the next report.
- g. Juve Road Property Condition Complaint:** Mr. Ritter said that he had received a complaint concerning a home on the Juve Road. He agreed that the property was an eye sore, but he also felt that, without going onto the property, there didn’t appear to be anything that was a health hazard or a nuisance. Mr. Ritter asked for direction from the board. Mr. Cooper thought that there was nothing in the town ordinance that would apply. Marv Anderson said that the Vilas County Health Department could be called. Motion Ritter seconded Christensen that Mr. Ritter be authorized to contact the Vilas County Health Department and ask them to evaluate the property to see if there was any reason for concern. By a voice vote, motion carried 3 -2.
- h. Continued Discussion of Employee Background Checks:** Mr. Ritter had received a very lengthy reply from the Wisconsin Town’s Association. He asked if the rest of the board had read it. Mr. Ritter said that the gist of the report is that the board needs to talk to the town’s attorney. Mr. Ritter said that he is uncomfortable going forward. Mr. Martens asked that Attorney Garbowicz also be asked about background checks for bartenders and license holders. Motion Cooper seconded Swenson to table agenda item h until the June meeting. By a voice vote, motion carried unanimously 5 – 0.
- i. Consider Seeking Elector Approval to Transfer Ownership of Land Parcel 24-432 from the Town to the Lost Lake P&R District:** Mr. Ritter said that he had done some research and found that in 1937 & 1938, the dam on Lost Lake had been constructed by Vilas County and that the 20’ by 30’ piece land on which the dam is located had been deeded to the town. The county could at any time petition the DNR to take the dam out. Mr. Ritter suggested that the town transfer ownership of the land to the Lost Lake Protection District. No action was taken.
- j. Approve Picnic Beer Licenses:** Motion Clark seconded Swenson that Class B Special Picnic Beer licenses be issued to the St. Germain Lions Club for the June 8, 2019 Walk in the Park and the June 29, 2019 Independence Day Celebration and to the Bo-Boen Snowmobile Club for Memorial Day. By a voice vote, motion carried unanimously 5 – 0.
- k. Revisit Chapter 8 – Emergency Vehicle Access Ordinance:** Motion Ritter seconded Clark that Chapter 8 –Emergency Vehicle Access Ordinance be approved for adoption upon public inspection at a later date as presented tonight. By a voice vote, motion carried unanimously 5 – 0.
- l. Review and Approve Revised Travelway Ordinance:** Mr. Ritter stated that Attorney Steve Garbowicz had approved the ordinance, but that he also felt that the name should be changed to something like The Driveway Ordinance. Motion Ritter seconded Cooper Chapter 2, formally the Travelway Ordinance and now the Driveway Ordinance be approved for adoption upon public inspection as presented tonight. By a voice vote, motion carried unanimously 5 – 0.
- m. Review and Approve Chapter 16 – Vehicular Traffic on Town Highways Ordinance:** Mr. Ritter noted that both Attorney Steve Garbowicz and the Vilas County Law Enforcement Committee supported that ordinance. Mr. Cooper asked why the town had the ordinance at all. He also felt that there were too many definitions. Mr. Ritter said that the ordinance was necessary in order to have speed limits on the town roads. Mr. Christensen felt that the ordinance was necessary. Motion Clark seconded Ritter that agenda item m be tabled until the next meeting in order to make the changes. By a voice vote, motion carried unanimously 5 – 0.

- n. Approve Zoning Committee Recommendation, “Duties & Compensation of Zoning Administrator:** Motion Ritter seconded Clark to approve the Duties and Compensation of the Zoning Administrator as recommended by the Zoning Committee. By a voice vote, motion carried unanimously 5 – 0.
- o. Appointment of Sherry Stecker to the Walter E Olson Memorial Library Board:** Motion Christensen seconded Cooper to appoint Sherry Stecker to the Walter E. Olson Memorial Library Board. . By a voice vote, motion carried unanimously 5 – 0.
- p. New Pavilion Roof Update:** Mr. Cooper stated that he had NTW Roofing inspect the roof. Mr. Cooper is waiting for specs for replacing the roof. It will need to go out for bids. The town may receive a little money from the warranty that is left on the shingles.
- q. BoBoen Building Update:** Diggers will be marking the lines, and Wisconsin Public Service will be disconnecting the service. It will take two to three weeks to get the lines buried. The two remaining walls will be taken down. Mr. Christensen stated that he is still waiting for the architectural design fees.
- r. Fire Department Roof Update:** Mr. Cooper stated that he also had NTW Roofing inspect the fire department roof over the room with the radios. Repairs can be done to temporarily stop the leaks, but a new roof will have to be worked into the budget for next year. The remainder of the roof also needs to be checked. There is no warranty left on the shingles. NTW Roofing felt that the pipes going up through the attic and through the roof need to be insulated better to help with the ice dam problem.
- s. Continuing Discussion on the Red Brick Schoolhouse – Authorization to Dispose of Real Property:** Motion Ritter seconded Cooper to proceed with the demolition of the Red Brick Schoolhouse in its entirety. By a voice vote, motion carried unanimously 5 – 0. Mr. Christensen will research how to word the specifications for the notice for bids. Mr. Martens added that 17% of the registered voters had made the decision and that the problem of town office space and meeting room space still had not been solved. Mr. Christensen said that he thought that the plan had been a very viable plan that had met all of the needs. Yet, the electors had turned it down.
- t. Review Fire Department Expenditure for \$700.00 for Snow Removal:** Mr. Clark stated that he felt that the plowing should not be a town expense. Mr. Christensen said that the money had been taken out of the highway maintenance account. Mr. Cooper felt that the snow removal policy should be updated. The consensus of the board was that this was an emergency situation and that the board would need to decide what to do if the situation came up again in the future.
- u. Independence Day Budget Review:** Motion Clark seconded Cooper to approve the Independence Day Budget as laid out. By a voice vote, motion carried unanimously 5 – 0
- v. Wolfman’s Contract for Independence Day Celebration:** Motion Swenson seconded Cooper that item v be tabled until the next meeting. By a voice vote, motion carried unanimously 5 – 0.

11. Next Regular Town Board Meeting Date – Monday, June 10, 2019, 6:30 PM, Community Center.

12. Adjourn: Mr. Christensen adjourned the meeting at 9:25 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor