

# PLANNING & ZONING COMMITTEE

## TOWN OF ST. GERMAIN

P.O. BOX 7

OFFICE OF THE CLERK

ST. GERMAIN, WISCONSIN 54558

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### MINUTES ST. GERMAIN PLANNING AND ZONING COMMITTEE MEETING: APRIL 25, 2005

**Meeting Type:** Regular Meeting of the P & Z Committee. The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.

1. **Call to Order:** The meeting was called to order at 5:00 P.M. by Todd Wiese, Chairman
2. **Roll Call -Members Present:** Ted Ritter, Mary Platner, Todd Wiese, Tim Ebert-Zoning Administrator.
3. **Approve Agenda:** Motion Ritter seconded Platner that the agenda be approved as posted. Approved.
4. **Approval of Minutes:** Motion Platner seconded Ritter that the minutes of the March 21, 2005, and April 4, 2005, meetings be approved as written. Approved.
5. **Public Comments:**
  - 5A. **Agenda Order:** Fred Radtke asked that the public comments be moved to the end of the agenda so that citizens could hear the meeting before making comments. Mr. Ritter explained that the public comments had been moved to the beginning of the meeting so that citizens could speak and not have to sit through the entire meeting before speaking. The committee was in agreement to leave the public comments near the beginning of the meeting.
6. **Zoning Administrator Report – Discussion/Action:**
  - 6A. **Travelway Permits:** Motion Platner seconded Ritter that two travelway permits be issued. Mr. Ebert had a request for information from John Anderson about the raze and rebuilding of a structure within 75 feet of the O.H.W.M. The committee reviewed the Vilas County ordinance that regulates shore land zoning and concluded a permit would not be issued. Mr. Ebert stated it had been done before. Mr. Wiese is to check with the Vilas County Zoning Administrator. A suggestion was made by the committee to have any applicant under these circumstances apply to Vilas County first for permit. Mr. Wiese will report back to the committee.

Mr. Ebert wanted the committee to be aware that Eliason Financial Group will probably be erecting a new sign and felt that a permit may be needed. After review it was determined that signs that are permanently affixed to the ground are considered structures and need a permit along with a site plan. Mr. Wiese suggested that Mr. Eliason be contacted so that the 10x after the fact fee does not have to be imposed. Mr. Ritter also asked about the temporary trailer that was placed behind Mr. Eliason's former office. Mr. Ebert is to contact Eliason Financial Group concerning the two matters.
7. **Ordinance Amendments:**

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**7A. Review Accessory Building Ordinance Draft:** The committee reviewed a draft and requests by Ms. Platner as to what we need in an Accessory Building Ordinance. The committee was given a handout to review and a future date for a workshop session would be set.

### 8. Rezoning – Discussion/Action:

**8A. Vilas County Hearing on Rezone Request of Kelsey Ct. lots:** Mr. Wiese informed the committee that Vilas County had set a public hearing date for the Kelsey Court rezone request by Charles Vogel for May 6, 2005 at 9:00 A.M. at the Red Brick Schoolhouse.

**9. Subdivision Approval – Discussion/Action:** No discussion.

**10. Conditional Use Request – Discussion/Action:** No Discussion.

**11. Plat and Survey – Discussion/Action:** No discussion.

### 12. Miscellaneous Agenda Items – Discussion/Action:

**12A. Moratorium Approval by Town Board:** Mr. Wiese advised the committee that the town board approved the moratorium draft relating to residential plat approval in the Downtown Business and Community Highway Business Districts. The town board scheduled a public hearing on the moratorium for Monday, May 2, 2005.

**12B. Review Uniform Numbering System (UNS) Ordinance as it Relates to 911:** There was an introduction to a sample ordinance for a Uniform Numbering System similar to what may be needed for our re-numbering and naming of roads.

**12C. Kruse Zoning Permit Application:** A zoning permit application from Tim & Rochelle Kruse was introduced to the committee. The Kruse's want to add two more mini-storage units on their property that is zoned Lakeshore Resort Residential. The previous committee had allowed additional units as being grandfathered. After review of section 1.56 of the zoning ordinance, the committee reviewed permitted uses within that district. The committee voted unanimously to deny the permit since mini-storage units were not allowed. Mr. Wiese informed Mr. & Mrs. Kruse, in writing, of the result.

**12D. New Zoning Forms:** Mr. Ebert will work on new forms as soon as he has the time. He will try to use a computer as much as possible. Printing would have to be done commercially if carbons are needed.

**12E. Zoning Map Completion:** Mr. Ritter asked when the county would have the zoning map corrections completed. Mr. Wiese will check with Doug Prigge.

### 13. Letters and Communications:

**13A. Hazardous Waste Complaint:** Mr. Wiese provided a copy of the result of the complaint made at the Town Elector Meeting concerning fuel being spilled on Seminole Trail. The results were also forwarded to the complainant, who was satisfied.

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**13B. Cutting of Trees in Holiday Estates:** Mr. Wiese provided the committee with the results of a tree cutting complaint on Holiday Drive. After investigation, the results were forwarded to the complainant, who was satisfied.

### 14. Committee Concerns:

#### 14A. Office Supply Items:

**15. Time and Date of Next Meeting:** The next Planning & Zoning Committee meeting will be on Monday, May 16, 2005 at 5:00 P.M. in the boardroom of the Old Red Brick Schoolhouse. There will be a special workshop session on Monday, May 23, 2005 at 5:00 P.M. in the boardroom of the Red Brick Schoolhouse.

**16. Adjournment:** The meeting was adjourned.

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Town Clerk (from notes provided by Mr. Wiese, as the recorder did not work).

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Chairman

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Vice Chairman

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Member

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Member

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Member