

PLANNING & ZONING COMMITTEE

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES ST. GERMAIN PLANNING & ZONING COMMITTEE: APRIL 16, 2007

Meeting Type: Regular meeting of the Planning & Zoning Committee. The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.

- 1. Call to Order:** Meeting called to Order by Chairman Todd Weise at 4:00 P.M.
- 2. Roll Call:** Present, Mary Platner, Todd Weise, Tim Ebert, John Vojta and Marion Janssen
Absent: Lee Holthaus
- 3. Approval of Agenda:** Motion Platner, seconded Janssen that the agenda be approved as posted. Approved.
- 4. Approval of Minutes:** Motion Platner seconded Janssen that the minutes of the February 19, 2007 meeting be approved as written. Approved.
- 5. Public Comments:** None
- 6. Zoning Administrator Report:**
 - 6A. Quarterly Report:** Zoning Administrator report by Tim Ebert: The First quarter report for 2007 was received and discussed. Money collected by Zoning Administrator was transferred to Town Treasurer.
 - 6B. Garage Attachment:** Tim Ebert informed the committee of an attachment to a garage without a permit that was red tagged. No response from the property owner as of the meeting.
- 7. Ordinance/Amendments – Discussion/Action:**
 - 7A. Review Fire Department Ordinance Requests for Fire Damaged Buildings, Fire Lanes, Fumigation of Buildings:** There was no discussion.
 - 7B. Review Corrected Final Draft of Fireworks Ordinance – Ebert:** Discussion of new fireworks ordinance. One change to made to Sections 2-A, it should read all lands located within the Town of St. Germain. Tim to make this change and then it will be submitted to the town board.
- 8. Re-Zonings – Discussion/Action:** None
- 9. Conditional Use Request – Discussion/Action:**
 - 9A. Deliberation of Committee Following Public Hearing Scheduled at 6:00 P.M. for Application of Monte B. Tobin to Operate a Manufacturing Business to Construct Freezer Panels at 8056 Pedycourt Road. (property of Thomas E. Ryan Trust) – See Item #16 below:** Motion Platner seconded Janssen adjourn for public hearing for Conditional

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Use Permit request by M. Tobin.

Meeting reconvened for deliberation at 6:25 P.M. regarding permit request. Motion Platner second Janssen for Monte Tobin to receive a conditional use permit to operate a manufacturing business to construct freezer panels at 8056 Pedycourt Road for a period of 18 months. Vote was unanimous.

10. Plat and Survey – Discussion/Action: None.

11. Miscellaneous Agenda Items – Discussion/Action:

11A. Status on Code Book Reform – (Platner): Mary Platner gave an update on status of code update. Mary to meet with a representative from Nicolet College to get assistance in revision of code box formatting

11B. Northwinds Inspections Response on Home Inspections for Used Structures Moved from Other Locations. – (Janssen): Marion Janssen gave an update on discussion with Darren from Northwinds Inspections regarding dwellings older than 1979 that are moved into St. Germain. Darren has offered to meet with P & Z committee to discuss what can be done in creating an ordinance. Marion Janssen to contact Darren to see what dates will be available for a workshop.

12. Letters and Communications:

12A. Vilas County Update on Burgess/Newby Civil Complaint: A memorandum was received from Martha Milanowski, Vilas County Corporation Counsel regarding Mary Jackson/Diane Newby. Mary Jackson's attorney John Hogan will be filing a complaint as a third-party intervener and will be focusing on the adverse possession claim.

12B. Vogel Request – Vojta: Chuck Vogel has contacted John Vojta regarding his property on Birchwood Drive. He feels that the property was rezoned without his knowledge. John will contact Chuck Vogel to him know that the zoning on the property is correct and to change the zoning, he would need to apply for a variance.

13. Committee Concerns:

13A. Outdoor Advertising signs. Response from Department of Transportation – Ebert: A letter from the Department of Transportation was distributed in which Jane Nelson from the department verified that the State Department of Transportation does not control signs along Highway 155.

14. Set Time and Date of Next Meeting: The next regular meeting of the St. Germain Planning & Zoning Committee will be May 21, 2007 at 4:00 P.M. in meeting room #4 of the Community Center.

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15. Adjourn to Public Hearing: Motion Platner seconded Janssen adjourn for public hearing for

Conditional Use Permit request by M. Tobin.

16. Reconvene For Deliberation of Conditional Use Permit Request (See item #9 above):

Motion Platner seconded Janssen to reconvene into open session. Approved.

17. Adjournment: Motion Vojta seconded Janssen that the meeting be adjourned. Approved.

Town Clerk
(from notes by Marion Janssen)

Chairman

Vice Chairman

Member

Member

Member

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