

TOWN OF ST. GERMAIN
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

Minutes, Zoning Committee
June 01, 2016

1. **Call to Order:** Meeting was called to order by Chairman Ritter at 5:33pm.
2. **Roll Call:** Ted Ritter, Marion Janssen, Doug Olson, Gerry Hensen present. Timm Faesi absent (excused in advance). Also Zoning Administrator Tim Ebert.
3. **Open meeting verification:** Meeting was properly posted on May 28, 2016
4. **Approval of minutes:** Motion by Janssen, seconded by Hensen, to approve the minutes of the May 04, 2016 and May 16, 2016 minutes as presented. Motion carried by unanimous vote.
5. **Discussion/Action:** The only item on the agenda was to begin comparing the most recent re-type of the Town's zoning ordinance with the version of the ordinance on the town website and to highlight any differences. That process was barely initiated when the committee determined that the website ordinance version was very old and that several other versions could be found as either complete or partial updates of the ordinance. However, no evidence could be found that any of the updated versions had been reviewed by the county and/or been formally adopted by the town board. A 10/01/2002 version, allegedly prepared by a Madison law firm at the request of the town, appears to be the most accurate, but lacks having been properly reviewed and adopted. Furthermore, no editable electronic version of it or any other past version of the ordinance exists. Only the most recent re-type arranged for by Mary Platner is available as an editable Microsoft Word document. After long discussion, the committee agreed to the following:
 - a. We will compare the recently created MS Word document to the 2002 ordinance version and highlight any discrepancies between the two. **Each committee member is requested to complete their own comparison in advance of the July 06, 2016 committee meeting.**
 - b. The committee will discuss each discrepancy between the two versions at its July meeting and come to a decision on how each discrepancy should be addressed in a final updated version of the ordinance, which will be created using the editable electronic version recently created.

- c. Upon finalizing the above, the committee will refer the draft ordinance to the town board for consideration and upon approval from the town board, to the County Zoning Administer for county review and approval.
 - d. The final step in the process will be for the town board to properly adopt the updated ordinance in a manner that rescinds all previous versions and to place the new ordinance on the town website.
6. **Next regular meeting** of the Zoning Committee is 5:30pm, July 06, 2016, Community Center Room 5.
7. **Adjournment:** Meeting adjourned at 6:50pm