

TOWN OF ST. GERMAIN
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558

www.townofstgermain.org

Minutes, Zoning Committee
May 03, 2017

1. **Call to Order:** Meeting was called to order by Chairman Ritter at 5:30pm.
2. **Roll Call:** Present: Ted Ritter, Marion Janssen, Gerry Hensen, Jim Swenson, Brian Cooper, Tim Ebert.
3. **Approve agenda:** Motion by Swenson, second by Janssen. Motion passed by unanimous voice vote.
4. **Review assignment of members and terms:** Ritter reviewed April 18, 2017 action by the town board regarding committee members and remaining lengths of terms for each member.
5. **Citizen Concerns:** There were none
6. **Approve minutes of March 09, 2017 meeting:** Motion by Hensen, second by Janssen. Motion passed by unanimous voice vote.
7. **Quarterly Zoning Administrator report:** Reports prepared by Administrator Ebert showed very light activity during first quarter 2017.
8. **Review status of Chapters 1, 2 & 3 County Review:** Ritter confirmed that the County Corp Counsel had completed review of these ordinances, but before they could go before the County Board for review, the town must first conduct a public hearing followed by a recommendation by the Zoning Committee to the town board for adoption. The public hearing was to have been announced in the Vilas County News Review as scheduled for May 17, however the Clerk failed to arrange for the notice publication. A new hearing date had not yet been determined.
9. **Review "Land Division" ordinance in advance of likely land division coming to committee for approval:** Ritter clarified we have two versions of a land division ordinance, but only one was adopted by the town board. There is no record of action being taken to adopt the later updated version. Committee members were encouraged to compare the two versions and be

prepared to discuss the differences at the next meeting.

10. **Committee member concerns:** Ebert shared the following:

- a. The on-line zoning permit application is of poor quality and difficult for people to print, execute and fax to Zoning Administrator
- b. The role of Baas Inspection Agency need to be clearer to the public
- c. Zoning forms are not found on the "Forms" page of the town website. People cannot find them without going to the "Zoning" page.

11. **Next meeting date and time:** June 7, 2017, 5:30pm

12. **Adjournment:** Motion by Swenson at 6:45pm to adjourn.

Minutes prepared by Ted Ritter