

TOWN OF ST. GERMAIN
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Minutes, Zoning Committee
April 03, 2019

1. **Call to order:** Chairman Ritter called meeting to order at 5:30pm
2. **Roll call, establish a quorum:**
Committee members present: Cooper, Hensen, Strom, Ebert, Ritter
Committee members absent: Janssen
Also present: Tom Schepp and Bob Schell
3. **Public comments:** There were none
4. **Approve minutes of 03/06/19 and 03/20/19 meetings:** Motion Strom, second Cooper. Motion passed by unanimous voice vote.
5. **Discuss Select Storage CUP Application:** Committee members discussed with Tom Schepp details of his proposed mini-storage buildings in advance of the CUP public hearing scheduled for April 11.
6. **Set date and time for Sievert CUP application public hearing:** April 23, 2019, 6:30pm. Ritter will prepare public notices for Town Clerk to post and publish and will send letters to applicable property owners in close proximity to proposed project.
7. **Review Vilas County Land Information & Mapping letter concerning Hwy G driveway names:** Ebert noted the existing fire numbers for these Hwy G properties were assigned by the County without the requirement for a driveway name. Now the Town will bear the cost of replacing the fire number signs when a driveway name is mandated. No action taken
8. **Review updated draft of proposed revisions to Camping/Recreational Vehicle provisions of Chapter 1:** Ritter's draft revisions were prepared with the understanding that the Town would relax its strict rules regarding utilization of recreational vehicles on vacant lots. However, committee reaction to the changes reflected discomfort with too few restriction on landowners who might abuse the intent of the relaxed language. Motion Strom, second Cooper to table until Strom

(or anyone else) researches how other municipalities regulate this type of land use.

9. **Review proposed Chapter 1 and Chapter 2 revisions pertaining to private road and driveway widths and heights:** Ritter explained his idea of removing section 1.408(B) from the Zoning ordinance, retaining the existing section 2.03(C)(4)(ii) in the Travelway ordinance, and also placing the same provision in a proposed Emergency Vehicle Access ordinance. Ebert was in agreement conceptually, but suggested the language in the Travelway ordinance and the new Emergency Vehicle Access ordinance should address minimum clearances for “travelways” rather than “driveways”. Motion Ritter, second Cooper to remove the driveway minimum clearance provision from Chapter 1 and to draft a Chapter 2 revision for further Committee consideration. Motion passed by unanimous voice vote.
10. **Continue discussion of Deputy Zoning Administrator alternatives:** Committee consensus following discussion was that maintaining a deputy position is not realistic and that other options should be pursued. Ritter also pointed out the language in Chapter 1 that allows the Town a maximum of 45 days to act on a Zoning Permit application before the application is automatically approved by default. Ritter will bring approval of deleting the deputy position to the Town Board for consideration.
11. **Zoning Administrator report:** Ebert presented his 2019 first quarter permit activity log. No action taken.
12. **Review draft duties/responsibilities/compensation of Zoning Administrator and Deputy:** It was agreed that all references to the Deputy Zoning Administrator be removed from the document. Ebert provided input on other provisions which committee members were mostly in agreement with. Motion Ritter, second Strom to table discussion of the document until missing details regarding monthly reporting requirements of the Zoning Administrator have been presented for committee review.
13. **Committee concerns:** Ritter updated committee members on the status of the legal action initiated by GPS, Inc. concerning the decision of the Board of Appeals to uphold the Zoning Committee’s denial of the CUP.
14. **Adjourn:** Meeting was adjourned by Ritter at 8:50pm.