

Town of St. Germain
2024 Room Tax Registration Form

If you own a property that you rent for periods of less than 30 consecutive days, please complete and return the following information.

Property Owner Name: _____

Property Owner Address: _____

Telephone Number: _____

Email address: _____

Website or link to rental page (if applicable): _____

Local Contact Person and information: Name _____ Phone _____

Property address for each short-term rental property (use a separate page, if needed):

Do you use a marketplace provider to secure rental reservations and submit room tax revenues to the Town?

Always Sometimes Never

If applicable, please list out the list of local/national Marketplace Providers you use if they are responsible for submitting your room tax. Provide a 2023 report from last year showing room tax was collected and submitted by those Marketplace Providers.

If you sometimes directly contract for short-term rentals, you are responsible for submitting the applicable room tax to the town. Forms may be found on the town website: https://townofstgermain.org/room_tax.html)

Confirm the timing of your room tax submissions:

Monthly Quarterly

I hereby certify the information provided above is true and accurate.

Signed _____ Date _____

Completed registration forms should be emailed to Jeanna.Vogel@stgermainwi.gov or mailed to the following address by June 30, 2024:

St. Germain Town Treasurer

PO Box 117

St. Germain, WI 54558