

ST. GERMAIN HOUSING AUTHORITY
MINUTES – JULY 14, 2021

1. Call to order & roll call: Chair Sue Kessro called the meeting to order at 9:00 AM. Present were Sue Kessro, Marv Anderson, Nancy Neff, Cookie Lough, Jason Gruett, Molly Gruett and Marion Janssen. Also present were Rose Buso, Don Couey, Lisa Celusta and Janean Hemauer.
2. Open Meeting Verification: Kessro reported that the agenda was posted in 3 locations. Janssen will post meeting agenda at Camps, Community Center and Post Office.
3. Approval of minutes: Lough made motion to approve the minutes from the May 12, 2021 meeting, 2nd by Neff, motion passed.
4. Public Comment: Don Couey, resident at the apartments felt that should be less talking about whether a person is eligible to live at the apartments. Lisa Celusta, resident at the apartment reported that there is a strong older of mold by her apartment. Jason Gruett will check on this. Marion Janssen reported that broadband is going to be installed and that we should get on the list for installation. Janssen will get the information to Gruett to sign up for the service.
5. Financial report:
 - a. Jason Gruett reviewed the financial report with the Authority members.
 - b. Reserve Requests/Capital Improvements: Landscaping has been completed in the front of the buildings. Gruett would like to do general repairs and upgrades to the rear of the buildings. This can be paid for from general funds. Neff commented that it would be nice to expand the concrete areas in front of the buildings in the future.
6. Management/Caretaker report.
 - a. Occupancy: There is one unit available in building 3.
 - b. Resident Concerns: Rose Buso, resident, asked if a container could be placed at back entrance for dog waste. Gruett stated that the owners of the dog have been talked to regarding this.
 - c. Grounds: Positive comments on updates to landscaping
7. Items for the Authority to discuss or act upon:
 - a. Town Website: Marv Anderson would like to see the agendas & meeting minutes on the Town Website. Janssen will contact Ted Ritter to get this implemented.
 - b. Housing Authority history: Discussion of need to update the Town website with new pictures and have information on A & M Services on the page.
8. Items for next agenda: Nancy Neff informed the authority, that she will not be taking another five-year term as member of the authority. Janssen will post a notice at all locations asking for anyone interested to contact Sue Kessro. At the annual meeting on August 11, 2021, the board will approve Neff's replacement and then pass this on to the Town Board for their approval. Discussion of by-laws regarding this appointment were discussed.
9. Adjournment: Meeting was adjourned at 10:09 AM.