

ST. GERMAIN HOUSING AUTHORITY
MINUTES – February 8, 2023

1. Call to order & roll call: Chair Sue Kessro called the meeting to order at 9:01 AM. Present were Sue Kessro, Cookie Lough, , Jason Gruett, Marion Janssen and Carolyn Brink. Marv Anderson was absent. Tenants present were Rose Buso, Margaret Heller and Don Couey.
2. Open Meeting Verification: Kessro reported that the agenda was posted in 3 locations
3. Approval of minutes: Lough made motion to approve the minutes from the November 9, 2022, meeting, 2nd by Janssen, motion passed.
4. Public Comment: Margaret Heller inquired about the hot water heater status in building 3. Gruett responded that Wisconsin Public Service states that there is good power coming in to the heater. He will continue to monitor the issue.
5. Financial report:
 - a. Jason Gruett reviewed the quarterly financial report and the 2023 budget with the Authority members.
 - b. Reserve Requests/Capital Improvements: None
6. Management/Caretaker report.
 - a. Occupancy: There is one vacant unit. There is a waiting list.
 - b. Resident Concerns: Washer in building 1 may need replacement. Heater by backdoor in Building # 3 is not working. Gruett will look at it. Heller asked if cameras are working, Gruett responded that they are working.
 - c. Groundskeeping: Ice & Snow Removal services are in place.
7. Items for the Authority to discuss or act upon:
 - a. Review of Bylaws: Final review of the bylaws by the authority was completed. Lough motion to approve the bylaws as presented, 2nd by Brink. Motion passed. Janssen to send to Town Board.
8. Communications: None
9. Items for next agenda:
 - a. Internet Services
 - b. Northwoods Transit
 - c. LIR Introduction
 - d. Remove Brush Pile
10. Next regular meeting will be held on May 10 2023 at 1:00 PM in Building 2.
11. Adjournment: Motion to approve by Lough, 2nd by Janssen at 9:42 AM.