

Town of St. Germain

Independence Day Committee, Meeting Minutes via Zoom

December 29, 2020

1. Call to order: By Cookie Lough at 5:30 pm
2. Meeting posting verification: Posted by December 22, 2020
3. Roll call, confirm quorum: Ted Ritter/Jim Swenson, Jeff Sauer, Ken Dahnke, Julaine Nampel , June Vogel and Cookie Lough.
4. Public comments: None
5. Approve minutes of November 10, 2020; Motion made by Jeff Sauer to approve minutes as presented, second by Swenson. By voice call vote: Vogel – yes, Sauer – yes, Swenson – yes, Nampel – yes, Dahnke – yes, Lough – yes.
6. Review the new Independence Day Celebration Committee page on town website. No discussion. No need to change anything now, will change accordingly if resolution passes.
7. Review proposed resolution: a) modified committee structure to be considered for adoption by the Town Board on January 11, 2021. b) include volunteers as part of the qualifying insurance group. Discussion: Resolution to have committee down to 5 members to establish a quorum. Amend vice chair to co-chair. Clubs or organizations would be advisory member of organization, with organization named and not individual. Liability as being advisory, to the satisfaction of town board provided that it is stated in the resolution and identified on website who the advisory clubs/organizations are. Those acting under the authority of this committee and carrying out the duties of the Independence Day events would be covered. Ted will ask if crafters/vendors need their own insurance or are they covered under town insurance. Discuss need to update resolution on a short notice with the Town Board with additions approved by Town Board. Organizations would have the ability to weigh in should another vendor present to do a similar venue; ie the Lions would be able to review and reject any proposed food vendors that they deemed competitive to their efforts. Town Board to sign contracts as the town is ultimately responsible for events. Organization to donate money to town and town to pay and sign contracts. Cookie to contact president of each advisory organization and let them designate who should receive the meeting agenda/times. Unanimous consent for Ted to make changes to resolution to present to the Town Board on January 11, 2021 with final being emailed to the 5 Independence Day committee members.
8. Review proposed letterhead. Change vice chair to co-chair. Remove Fish and Wildlife Club, local youth group, prime timers, women's service club. Add UCC Thrift Shop and St Germain Community LLC. Ted will make appropriate changes.

Motion by Ritter to table items 9, 10 and 11 until February 2, 2021; second Vogel. Lough- yes, Dahnke – yes, Sauer – yes, Vogel – yes, Ritter – yes, Nampel – yes.

9. Discussion of action to improve parade/public safety.
10. Develop a time oriented to-do list for the 2021 event, identify committees and review individual committee assignments.
11. Committee member concerns and items for future agendas.
12. Next meeting February 2, 2021 at 5:30 pm

Motion by Sauer to adjourn the meeting; second Nampel. Lough- yes, Dahnke – yes, Sauer – yes, Vogel – yes, Ritter – yes, Nampel – yes.

Meeting adjourned at 6:37 pm