

# Town of St. Germain

## Parks & Recreation Committee

### Meeting Minutes: August 8, 2022

**Attendees** (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	X		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa Mortag called the meeting to order at 1:02pm
2.	Roll Call Establish a quorum	Kalisa	All Committee members present
3.	Approval of past meeting minutes	Kalisa	Karen Anderson made a motion to accept the June 13 meeting minutes as presented. Heather Koziatek seconded the motion.  All – Aye
4.	Citizens comments		See Old Business – Halloween Event

Discussion/Action Items		Speaker	Minutes
1.	Welcome Kathy and Lisa	Kalisa	Kathy Kaltenbach and Lisa Penner joined the Committee as of today
2.	Mulch	Heather	Mulch has been ordered but the contractor cannot spread the mulch this year. The town DPW will now spread the mulch right after Labor Day. Heather reported that the delivery will occur the week of 9/12. The contractor will reach out to her 1-2 weeks in advance of the delivery to confirm the date. She will also ask the final cost at that time.
3.	Pickleball Court	Kalisa	Pickleball line painting will start in September but no exact date is set as yet. The question is do we want to replace the nets and add a storage box to the area or leave the tennis nets in place? We are saving \$5K on the contractor spreading the mulch and the Committee would prefer to hold that amount over to next year before making any decisions on nets and storage boxes. Kalisa to find out if we can hold the money over to next year.  The basketball hoops need new nets by the school. Kalisa to confirm with Tony Dufek that the general public can use that court school children are not using it while in session. She will also find out if the replacement nets should be string or can they be chain (more durable).  There was some discussion on the use of both the combo basketball and pickleball courts. Lisa Penner suggested setting up

			<p>1 court for each of the sports to determine usage. This may be done next year when final decisions are made about additional work for the courts.</p> <p>Discussion occurred on the gymnasium at the Community Center. Currently the Chamber sets up the gymnasium for Bingo and leaves it setup for the entire summer. This prevents anyone else from using the area for basketball or other community events. Kalisa to speak with June Vogel about having the Chamber clear ½ of the gymnasium after Bingo to allow for others to use this area during the summer.</p>
4.	Veterans Memorial	Kathy	<p>The trees that were installed need fences to protect them from the deer. 6' black plastic fencing, 8' stakes and zip ties are what are needed. Kathy is having internet issues so Lisa Penner is going to look online at Menards for these items and send sample pictures to Kathy and Kalisa for confirmation before ordering the supplies from June.</p> <p>Japanese beetles are also a problem for the new trees. Kathy has sprayed them once and will do so again. There are also bags installed to attract the beetles away from the trees and kill the beetles. It seems to be working but 1 tree may be unsalvageable. There is some speculation that the trees were delivered with the bugs already infested in them so Kalisa is going to confirm with June that the bill has not been fully paid and possibly reach out to the distributor to discussion the condition of the trees.</p>
5.	Fitness Center	Kalisa	<p>There is no one vacuuming the newly updated Fitness Center. The heating vents have been knocked off already by people using the center even though there is a sign up saying no one is to use the room as yet. Because the keypad to access the room won't be installed for another 16 weeks, June is letting some folks into the room to use the equipment. Kalisa to reach out to Brian to have the room vacuumed, machines wiped down and garbage emptied regularly. In addition, June is making laminated signs for the room saying that people should wipe the equipment down after each use and no food or drink (outside of water) is allowed in the room.</p> <p>Items that remain outstanding for the room are:</p> <ul style="list-style-type: none"> <li>• Automatic paper towel dispenser: the dispenser has been ordered. In the meantime, Kalisa is putting the required cleaning spray and a roll of paper towels in the room for use.</li> <li>• Bench: a bench with hooks and cubbies will be ordered for the room as well.</li> </ul>

			<p>Karen said she thought it was a big mistake to remove the leg press machine to make room for other equipment that is coming. She suggested a set of kettlebells and will look into the cost of them.</p> <p>We are planning to do an open house of the fitness center, pickleball court and Veterans Memorial work on 9/9 (Friday) from 1:00-2:00pm. Josh Tilley (coordinator at high school who donated equipment) will be invited. Lisa to send Jackie Goebel info to Kalisa for coordination of the open house newspaper coverage.</p>
6.	Halloween Event	Kalisa	<p>The BoBoen's sent a representative to the meeting to discuss a possible association with Park &amp; Rec during the Halloween Event. The International Snowmobile Manufacturers Association has declared 10/29 as National Snowmobile Day and the BoBoens thought they could dovetail this day with the Halloween Event. The issue right now is that the Community center gym is booked for 10/29 for a birthday party so June will contact the people who booked the gym and see if they can move their party to Sunday or are willing to share the room with the Committee for the Halloween Event that day. The BoBoens would be willing to open the groomer barn and offer it for some part of the event such as a game, candy giveaway or costume parade. The BoBoens would not be interested in the event if it was moved to another day given the significance of 10/29 to their sport. If the private party is willing to share the space, we can setup a fake wall (Lion's Club has one) to separate the 2 areas.</p> <p>The Lion's club has already budgeted for the candy for that day and will give it to the Park &amp; Rec Committee to hand out. In addition, the Lion's Club is willing to help with the event that day. Highschool kids also help with the haunted house and games. Food will also be served.</p> <p>The Committee estimated that at least 200 children showed up for the 2021 event. Last year's event was from 5-9pm but hardly anyone was there after 8pm so the time will be 5-8pm this year.</p> <p>We will also want to have the bonfire again this year. Kalisa will confirm this is okay to do. We will need bales of hay to sit around the bonfire and the Fire Department brought their equipment out for the kids to look at as well.</p> <p>The BoBoens were invited back to the next meeting when we are able to finalize the plans for location and date.</p>

<b>Closing</b>		<b>Speaker</b>	<b>Minutes</b>
<b>1.</b>	Discussion on other parks and recreation needs in town	Kalisa	We need to replace the picnic tables at the park with the same type of tables placed at Fern Ridge.  The prickly bushes need to be moved from the park area as well. Kathy is working on this and will install some new plants.
<b>2.</b>	Next meeting		The next meeting is Monday, 9/12 @ 1:00pm in Room 4 of the Community Center.
<b>3.</b>	Adjournment		The meeting was adjourned at 2:30pm