

Town of St. Germain

Parks & Recreation Committee

Monday, January 9, 2023

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	X		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm.
2.	Roll Call <ul style="list-style-type: none"> Establish a quorum 	Kalisa	A quorum was present.
3.	Approval of past meeting minutes	Kalisa	Lisa made a motion to approve the November meeting minutes as presented. Heather seconded the motion. All - aye
4.	Citizens comments		None

Discussion/Action Items		Speaker	
1.	Fright Night Recap <ul style="list-style-type: none"> Document event review 	Kalisa	Discussed what went well and what needed improvement from 2022 Fright Night: <ul style="list-style-type: none"> Donations were not very high. Need to move the donation area by the food. Need more cookies – plan on 300 Change time to end by 7:30pm Narrow down the games Change the flow of the games, haunted walk and bonfire Make sure there are 2-3 firemen manning the bonfire 100 pallets were burned. Print Pak in Rhinelander has pallets available early in the morning for pickup. Need to setup 3 rows of 5 tables for food Need to redo the costume judging process All Halloween decorations are in Kalisa’s garage but need to be moved to a storage area at the Community Center
2.	Finish Workout Room	Kalisa	Move to February 2023 agenda

3.	<p>Breakfast with Santa</p> <ul style="list-style-type: none"> Document event 	Kalisa	<p>Discussed what went well and what needed improvement from 2022 Breakfast with Santa:</p> <ul style="list-style-type: none"> Leftover food – reduce amounts and types of foods to be purchased. Plan for 150. Change time to start at 9:00am Have coffee available The horse drawn sleigh has been booked for next year Cups with frosting worked great.
4.	<p>Easter Event</p> <ul style="list-style-type: none"> Begin discussion 	Kalisa	<p>Began planning for the Easter egg hunt in April:</p> <p>Kathy made a motion to order a new Peter Rabbit costume for a cost not to exceed \$500. Heather seconded the motion. All – aye</p> <ul style="list-style-type: none"> Lisa needs to book the Saturday 1 week before Easter thru 2025 Kalisa has 1000 eggs – Lisa to order another 500 Lisa to order 5 golden eggs for baskets Lisa to order 5 premade Easter baskets for the golden eggs Group ages 0-5 and 6-12 for egg hunt Advertise the event Setup a picture area for the Easter Bunny Lisa to order 10 twin flat sheets in pastel colors Cookie decorating (U-Bake) Bake cookies ahead of time Need to order candy. Kathy to reach out to the men’s Lions to see if they will donate the candy. Lisa to order Peter Rabbit costume in XL. Look on Great Mascot website.
5.	Ice Rink	Heather	<p>The ice rink has been started. Setting up and filling the ice rink is volunteer based. The Town only builds the banks around the rink. The Committee is looking at purchasing a real rink and setting it up under the big pavilion. This would require a volunteer system to keep the area clean. Karen volunteered to reach out to Eagle River and some hockey families to find out what setup for the rink would work best. Also, the Committee needs to look at the hockey team in Eagle River to help with volunteers.</p>

6.	<p>Community Center</p> <ul style="list-style-type: none"> • Basketball hoops • Pickleball net • Pickleball rack 	Kalisa	<p>A request was made to order another pickleball net because of the high use of what is already there. The Community Center needs to be retaped for a 3rd net. Lisa made a motion to spend up to \$300 for another pickleball net. Karen seconded the motion. All – aye</p> <p>Kalisa to order the 3rd pickleball net.</p> <p>Sherry Stecker requested racks for the outdoor pickleball courts. Kalisa to ask Jimmy Vogel if he would be willing to make a rack that could be bolted to the fence.</p> <p>Jim Swenson made a request to replace the current Community Center basketball backboards with glass. The Committee is concerned about breakage but did suggest that the current backboards could have tape put on them for aiming.</p> <p>Karen made a motion to not put-up glass backboards until we have a new Community Center building. Heather seconded the motion. All - aye</p>
7.	Facebook page	Lisa	<p>Kalisa to put establishing a Town Facebook page on the Town agenda for discussion. Lisa volunteered to setup and maintain the Facebook page if approved by the Town.</p> <p>Karen made a motion to request the Town Board establish a Town Facebook page. Kathy seconded the motion. All - aye</p>
8.	Committee Contact information	Lisa	<p>Lisa provided a contact sheet to all Committee members who reviewed and updated their individual information.</p>

New Business	Speaker	Minutes
1.		<p>Karen suggested a “Cleanup St. Germain” day in the spring. This topic will be added to the February agenda.</p> <p>Kalisa and June to send out a letter to all Committees about cleaning out and reallocating the storage spaces in the Community Center building.</p>

2.	To Do	Kalisa	Lisa to send pictures of the Breakfast with Santa setup to Ron Rhodes.
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Closing		Speaker	Minutes
1.	Next meeting <ul style="list-style-type: none"> Monday, February 13 @ 1:00pm Room 4 Community Center 		
2.	Adjournment		Kathy made a motion to adjourn at 2:04pm. Heather seconded the motion. All – aye

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget. It was determined that we need 2-3 tables as well as some benches at the playground.
X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Parks & Recreation Committee.
X3	Explore potential grants	Lisa	Begin reviewing potential grants for interactive playground, scoreboard replacement and skatepark renovation. Will begin after 11/1/2022.
X4	Events Book	Kalisa/Lisa	In process. Open House completed and approved by Karen. Fright Night under review by Committee. Breakfast with Santa in draft form with Lisa.
X5	Snowmobile route across Veterans area	Kalisa	Bring up at Town Board meeting