

Town of St. Germain

Parks & Recreation Committee

Monday, February 13, 2023

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	A	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	X		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm. Agenda for meeting was posted on 2/7/2023.
2.	Roll Call <ul style="list-style-type: none"> • Establish a quorum 	Kalisa	All Committee members present except Karen Anderson. Quorum present.
3.	Approval of past meeting minutes	Kalisa	Lisa made a motion to approve the January meeting minutes as presented. Heather seconded the motion. All - aye
4.	Citizens comments		Jimmy Vogel attended the meeting.

Discussion/Action Items		Speaker	
1.	Finish Workout Room	Kalisa	<p>Electrical issues in the Community Center have been resolved.</p> <p>Kalisa sent a message to the school district about an arm machine that was being auctioned. Unfortunately it was already auctioned off to someone else.</p> <p>Weights are in the room now. Looking at adding TRX bands in room. Lisa to contact Dave Sixel regarding where we can purchase them and how much they are including bolting system. Who should install them?</p> <p>Lisa to look for a clock with a second hand. Cost not to exceed \$100. Kathy made a motion to purchase a clock with a second hand not to exceed \$100. Heather seconded the motion. All – aye</p>

<p>2.</p>	<p>Easter Event</p> <ul style="list-style-type: none"> Event Schedule 	<p>Lisa</p>	<p>Kathy Kaltenbach not available for day of event.</p> <p>Bunny costume, table cloths and eggs have all been received. Candy donation received from the Lions Club (\$300). Lisa to order candy 2000-3000 pieces of candy individually wrapped candy.</p> <p>Lisa still looking for Easter baskets for the golden eggs at the egg hunt.</p> <p>Confirmed date for the event is 4/1/2023 from 9-11am.</p> <p>Karen picking up cookies from UBake. Heather has the frosting cups and popsicle sticks for the frosting. Lisa to find white frosting (1 large can), fun gummy Easter decorations and sprinkles.</p> <p>Groupings of children by age for the egg hunt:</p> <ul style="list-style-type: none"> 0-2 2-4 (2 golden eggs) 5-8 9-12 <p>Fill eggs on Thursday, March 30 @ 10:00am. Lisa to coordinate with eggs and candy.</p> <p>Kalisa to get 1000 eggs to Lisa (Lisa to send reminder note) at next meeting. Kalisa to ask Michelle to bake the cookies for the day.</p> <p>Lisa to order 100 mini water bottles.</p> <p>Lisa to arrange for Devin to take pictures.</p> <p>Kalisa is the bunny.</p>
<p>3.</p>	<p>Ice Rink</p> <ul style="list-style-type: none"> Status update 	<p>Karen</p>	<p>Karen update:</p> <ul style="list-style-type: none"> Talked with ER hockey group. Pavilion would be fine to work with. We can go up to Land O Lakes and see what they have done there. We do not need to get a premade rink. Issues are waste of money, storage of rink and getting people to put it up yearly. Put an edge around pavilion and take snow and bank it up.

			<ul style="list-style-type: none"> • Possibly the semi pro hockey team might be able to help based on timing. They would also do a skating day for kids. <p>Jimmy suggested LED rope lighting with a timer that turned on and off automatically.</p> <p>Visqueen could be used as a liner for the skating rink. 2x6 boards would surround it. Will need tables for people to sit down and put on skates along with a mat to walk from the tables to the rink. Need to consider snow removal maintenance and maintenance of adding water for more ice as needed.</p> <p>Important to coordinate with Fire Dept and DPW to build and maintain the rink.</p>
4.	<p>Community Center</p> <ul style="list-style-type: none"> • Status update: <ul style="list-style-type: none"> • Pickleball net order • Pickleball rack build 	Kalisa	<p>Karen update:</p> <ul style="list-style-type: none"> • Need to fix and cleanup the floor on the gym. Cracks need to be fixed. Karen talked with Jimmy Vogel about who could do this and she will contact who Jimmy recommended and get a cost estimate. • Heather pays rent to use community center and is frequently kicked out by those not paying rent. What is process for renting and rules for how renters get first dibs. • Basketball kids said they don't need a glass backboard. They were practicing dunking and that would break a glass backboard. • Tables moved out of the way. <p>Discussion on bead counters. Decision made that they would be stolen and should not be provided.</p> <p>Heather clarified that she rents a room at the Community Center for her business and, frequently, the gym is very busy and her group cannot use it but she understands that the gym is open to everyone.</p> <p>Kalisa to speak with June about table storage. Possibly turn Room 2 into a storage room?</p> <p>Pickleball nets received. Racks were built by Jimmy Vogel now need to be installed. Heather to get the numbers to put on the new racks.</p> <p>Additional topics from Karen that she heard while doing some listening sessions at the Community Center:</p>

			<ul style="list-style-type: none"> • Need new wiring in building • New sound system • New roof • Kitchen needs to be repaired and fixed • Bathrooms need to be redone including need for handicap accessible • Heating system needs to be looked at • Overall building needs to be updated and maintained • Should we consider a new building? Compare costs to update old building vs. building a new building in presentation to Town
5.	Town Facebook page <ul style="list-style-type: none"> • Status update 	Kalisa	Topic of a Town Facebook page is on the agenda for tonight's Town meeting. Lisa to be online.
6.	Cleanup St. Germain day	Karen	School does a day like this in the fall but it is geared for people who cannot do it themselves at their homes. If we get approval for the Town Facebook page, we will start advertising for a day in the spring before Memorial Day and get people to sign up.
7.	Grants	Lisa	<p>DNR grants are due by 5/1/2023. A requirement is that the Town needs to match funding. Lisa to look into this grant to see what the requirements are.</p> <p>Inclusive playground will be the base of the grant at a cost of \$25-50K.</p> <p>Kalisa to look into setting up a 501c3 for the Committee to use.</p>

New Business		Speaker	Minutes
1.			
2.	To Do	Lisa	

Closing		Speaker	Minutes
1.	Next meeting <ul style="list-style-type: none"> • Monday, March 13 @ 1:00pm • Room 4 Community Center 		<p>Lisa made a motion to adjourn the meeting. Kathy seconded the motion. All – aye</p> <p>Meeting adjourned @ 2:21pm.</p>
2.	Adjournment		

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget.

			It was determined that we need 2-3 tables as well as some benches at the playground.
X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Parks & Recreation Committee.
X3	Snowmobile route across Veterans area	Kalisa	Bring up at Town Board meeting
X4	Send letter to all Committees about cleaning out and reallocating storage spaces in the Community Center building	Kalisa/June	