

Town of St. Germain

Parks & Recreation Committee

Meeting Minutes: September 25, 2023

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

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|---------------|---|------------------|---|------------------|--|
| Kalisa Mortag | X | Karen Anderson | | Heather Koziatek | |
| David Jordan | X | Kathy Kaltenbach | X | Jackie Goebel | |
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| Opening | | Speaker | Minutes |
|---------|----------------------------------|---------|---|
| 1. | Call to Order | Kalisa | Kalisa Mortag called the meeting to order at 6:05pm |
| 2. | Roll Call Establish a quorum | Kalisa | Kalisa, Kathy and David present. Heather and Karen absent |
| 3. | Approval of past meeting minutes | Kalisa | July 3 rd and September 5 th meeting minutes approved by unanimous vote. Kathy made motion, David second. |
| 4. | Citizens comments | | None |
| | | | |

| Discussion/Action Items | | Speaker | Minutes |
|-------------------------|-----------------------------|---------|--|
| 1. | Volunteer/Donation Letter | Kalisa | Kalisa made changes and printed letter. All took letters to distribute to various groups in town. |
| 2. | Current Projects | Kalisa | 3 benches were ordered for Playground park and installed, new tennis and pickle ball nets were ordered and received. They will be installed in the spring. The DPW has cleaned off the tennis courts this fall. David will look into completing the install of exercise bands. |
| 3. | Ice Skate Rink | Kalisa | DPW had enough funds in 2023 budge to look into purchase of sweeper. Sweeper can be used in multiple areas around town. DPW did order the equipment. |
| 4. | Fright Night Event Planning | Kalisa | <p>Kathy will work on making donation boxes.</p> <p>David will follow up on acquiring 15 bales of hay for around fire</p> <p>Kalisa will reached out to the school on volunteers. Committee discussed times and needs for volunteers.</p> <p>Food – 20 pounds meat for walking tacos, 100 hot dogs, buns, lettuce cheese, salsa and sour cream needed. Hot chocolate, marshmallows, 300 cookies, orange and white frosting, gummies, sprinkles. Waters, Fritos.</p> <p>Candy – need to order for 300 bags (Kalisa)</p> <p>Necklaces – need to order 100 glow stick</p> <p>Pallets we need 60-100 (Kalisa will get from Printpack)</p> <p>Cups, food boats, forks, cups and popsicle sticks.</p> <p>Games, pumpkin toss, witches hats, picture coloring</p> <p>Need cones from DPW 20</p> <p>Ask June to borrow line separators</p> |

| Closing | | Speaker | Minutes |
|---------|--|-----------------|---|
| 1. | Discussion on other parks and recreation needs in town | Kalisa Kathy | <p>Kathy discussed grubs with DPW, David will work on possible edging around memorial and playground.</p> <p>Need price on swing set replacement & skate park ramp– Heather?</p> <p>All will think about other members we can possibly add to the committee. Kalisa will speak with Jackie and Heather.</p> |
| 2. | Next meeting | | The next meeting is Monday, 10/2 @ 6:00pm in Room 6 of the Community Center? |
| 3. | Adjournment | | The meeting was adjourned at 7:18PM |

DRAFT