

TOWN OF ST. GERMAIN

OFFICE OF THE CLERK

P.O. BOX 7

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

MINUTES TOWN BOARD MEETING: MAY 10, 2010

1. **Call To Order:** The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law. The meeting was called to order at 5:00 P.M.
2. **Open Board of Review:** Ms. Nimz opened the Board of Review.
3. **Roll Call:** Peggy Nimz, Walt Camp, Lee Christensen, Fred Radtke, John Vojta, Marion Janssen, Town Treasurer, Tom Martens, Town Clerk. There were also 29 other people in attendance.
4. **Approval of Agenda:** Motion Vojta seconded Christensen that the agenda be approved in any order at the discretion of the chair. Approved.
5. **Approval of Minutes:** Motion Vojta seconded Radtke that the minutes of the April 12, 2010 town board meeting and the April 13, 2010 Annual Elector Meeting be approved as written. Approved.
6. **Approval of Treasurer's Report (Town and Golf Course):** Balance General Account as of 04-30-2010: \$18,753.15; Lakes Account \$74,876.20; Lakes Committee CD \$15,407.23; Rental Account \$6,494.68; Bag Account \$9,046.59; Room Tax Account \$31,473.96; Debt Reserve \$265,129.19; Bike & Hike Trail Acct. \$64,377.92, First National Money Market \$277,980.64, Playground Equipment Fund \$5,782.61. Golf Course Regular Account \$10,696.94; Money Market \$57,112.14; CD \$0.00. Fire & Rescue Checkbook Balance \$40,211.72. Motion Christensen seconded Vojta that the treasurer's report be approved as read. Approved. Boyd Best explained the retained earnings that were reported on the golf course report.
7. **Payment of Invoices:** Motion Christensen seconded Radtke that vouchers 18423 – 18470 be approved. Approved.
8. **Communications:** Mr. Martens stated that he had two calls concerning fire numbers. Gayle Cook asked that the address on her tax bill be changed from Hummingbird Lane to Chipmunk Lane. Marilyn Misina stated that her fire number should be 1260 Halberstadt Road and not 1218. She also said that someone had changed her mailing address.
9. **Town Committee Reports:**
 - 9A. **Fire Department:** Tim Ebert reported that there had been 17 calls last month. The deck of the new fire truck needs to be replumbed so it will be out of town for a few days. Glen Svetnicka had given fire prevention talks at some of the area schools and the Prime Timers.
 - 9B. **Planning & Zoning:** Mr. Vojta noted that a letter had been sent to Mr. Tolley concerning his structure on Birchwood Drive. Mr. Tolley has agreed to do things properly. The committee also discussed the proposed sign ordinance and violations on the Juve Road and Lost Colony Road are being forwarded to Vilas County.
 - 9C. **Public Works/Parks & Recreation:** Ms. Nimz reported that new regulations require that town employees wear safety equipment when loading gravel at the gravel pit. The employees are covered under the town's insurance policy while at the pit. New regulations also require that if a breaker needs to be tripped at any public facility, only a certified town employee can trip the breaker. This means that either Tim or Mike will have to be called whether during working hours or not. All electric panels have to be inspected.
 - 9E. **Bike & Hike Trail:** Clyde Owens stated that most easements and land use agreements have been signed. They will be sent to the D.O.T. for approval. The next thing will be a design study report to be submitted to Cedar Corp before the end of the week. Hopefully, ads will be published by August 1, 2010 and construction will begin by September 1, 2010. Mr. Owens asked that it be entered into the minutes that per the request of property owners, David & Jenny Weber, a portion of the trail near their home on Little St. Germain River has been relocated. The bridge has not been moved, but the trail has been moved so as to not be so visible from their home. Trees will be planted to help blank out the line of sight from their home to the trail and bridge. Mark Hiller will send a letter to David & Jenny to this effect.

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The application for another DNR Stewardship Grant has been completed. If the grant is received, the trail will end at Old Hwy. 70. If not, it will end at a parking area near Elmer's. Mr. Owens submitted a bill for \$7.70 to be reimbursed for the postage for the grant application.

9F. Golf Course: Mr. Christensen reported that play in April was good. He also noted that the committee is concerned with the finances of the course and the lease with the owners of the Whitetail Inn. There will be special town board meetings on May 18th and May 25th to discuss the matters. Mr. Radtke asked why there was no money in the debt reserve fund. Boyd Best had explained that some of the money had been used for the golf carts rather than taking out a loan. The retained earnings from this summer will help to replenish the fund. Mr. Camp asked for copies of the golf course budget for 2008 thru 2010.

9G. Finance: Mr. Radtke stated that the committee would work on the loan for the Bike & Hike Trail when they are ready. There would also be a meeting to discuss the record keeping procedures for the golf course and fire department. According to statutes, the town clerk and treasurer are supposed to handle the funds. It has also been suggested that instead of having the golf course take out a loan to cover the bonding payment in June, that the town pay the whole bill and the golf course will reimburse the town.

9H. Housing Authority & Cemetery: Mr. Christensen stated that the annual audit had been completed. There are now three vacancies. There was nothing to report about the cemetery.

9I. Lakes: Ms. Nimz reported that she and Mr. Camp had attended the Alma Moon Lake District meeting today. They will be attending the Big St. Germain Lake District meeting tomorrow at 7 P.M.

9J. Room Tax: Mr. Radtke noted that the next meeting would be on Wednesday. The first quarter was very good. Ms. Janssen noted that there are six people who have not been reporting.

9K. Invasive Committee: Mr. Christensen stated that Trees for Tomorrow had sponsored a workshop. The next meeting will be on May 21, 2010.

9L. Vilas County Board Representative: Mr. Radtke noted that Charles Rayala had been appointed chairman. Steve Favorite is vice-chairman. The cost of the proposed addition is now up to \$10,000,000. There is opposition to the addition on the county board. Ms. Platner noted that she is on six committees, three of them with Mr. Radtke. There will be a resource center in Eagle River.

9M. Yard Waste: Mr. Radtke noted that there have been 190 drops at the site. Ms. Nimz noted that one of the attendants had left for a walk and someone had come in and dumped shingles. The town crew had to remove the shingles.

9N. Landfill Venture Group: Mr. Radtke stated that Thursday's meeting had been cancelled. The commissioners from each town need to sign the note.

10. Items for Consideration (Approve, Disapprove, Table):

10.1 Temporary Closure of Skateboard Park: Ms. Nimz asked for a motion for the temporary closure of the skateboard park. There have been several incidents of fires being started in the area. The names of the people who have started the fires are known. It was decided that instead of closing the park, the hours would be changed to 8 am until 8 pm and that the dusk to dawn light would be replaced with a timer.

10.2 Approve 2010 Committee Assignments: Ms. Nimz assigned the following board committee positions: **Cemetery**—Lee Christensen chair; Walt Camp vice-chair; **Finance**—Fred Radtke chair; Marion Janssen vice-chair; **Golf Course**—Lee Christensen chair; Peggy Nimz vice-chair; **Bike & Hike Trail**—Mark Hiller chair; Fred Radtke vice-chair; **Housing Authority**—Lee Christensen chair; Walt Camp vice-chair; **Invasive**—Lee Christensen chair; Walt Camp vice-chair; **Lakes**—Walt Camp chair; Peggy Nimz vice-chair; **Personnel**—Fred Radtke chair; John Vojta vice-chair; **Planning & Zoning**—John Vojta chair; Walt Camp vice-chair; **Public Works**—Peggy Nimz chair; John Vojta vice-chair; **Room Tax Commission**—Jim Anderson chair; Fred Radtke vice-chair. Motion Vojta seconded Christensen that the appointments be approved as presented. Approved.

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10.3 Set Date and Time for Public Hearing for Proposed Sign Ordinance: The public hearing for the proposed sign ordinance that had been scheduled for tonight will be rescheduled for Tuesday, June 15, 2010 at 7:00 P.M. in the Community Center.

10.4 Special Events Contract for Independence Day with Doug Knapp: The cost of the contract with Mr. Knapp will be taken from the town's Room Tax Fund as in the past. Mr. Knapp will be asked to provide a certificate of insurance and he will be told that there should only be music with no talking or singing.

10.5 Public Works Recommendation for 2010 Road Projects: Ms. Nimz presented the following road projects for 2010: Lost Lake Drive North reconstruct 1.38 miles @\$213,000; Lost Lake Drive North overlay .452 miles @\$44,000; Jackson Lane reconstruct .49 miles @\$66,000; Half Mile Road new road @\$41,000. Total project estimate \$364,000. Yearly maintenance for approximately \$50,000: Juve Road from Moon Road to Birchwood Drive; Prep Muskellunge Creek Road and Kleppe Road with spray patch; remaining spray patch would go to the roads behind the grocery store and the two subdivisions. Ms. Nimz also proposed that the total project cost of approximately \$414,000 be funded by a loan with the payments to be taken from the road maintenance portion of the 2010 budget. It was also suggested that the finance committee look at the proposed funding. Motion Vojta seconded Nimz to approve the road projects for 2010 as presented pending a payment plan from the finance committee. By a roll call vote: Mr. Radtke – no; Mr. Camp – no; Ms. Nimz – yes; Mr. Vojta – yes; Mr. Christensen – no. Motion failed.

10.6 Review of Public Works Duties and Responsibilities: Ms. Nimz handed out a St. Germain public works task list and asked that the board members look it over for the June meeting.

10.7 Internet Service for Town: Ms. Nimz stated that she had been personally paying for the Internet service for Mr. Ebert at the town shop. She no longer wanted to pay for the service. The board decided that Ms. Nimz should submit a bill monthly or quarterly for the service.

11 Citizens Concerns and Non-Appointed Committee Reports (3 Minute Maximum):

Verdelle Mauthe: Ms. Mauthe noted that 82 members attended the last Prime Timers meeting. The Prime Timers contributed \$500 to Camp Awesome. There are now 479 members. Three Prime Timers are on the Commission on Aging.

Brian Sherren: Mr. Sherren asked that items on the golf course retained report be itemized. He also stated that he was not going to install the 37 fire numbers at Lofty Pines.

Mary Platner: Ms. Platner stated that she thought that the treasurer and clerk should be compensated for the extra work of having to handle the golf course and fire department finances.

Ellen Allen: Ms. Allen asked that her neighbor's fire number be moved from her driveway. She also asked that the Red Brick Schoolhouse be added to the June agenda so that the town board could discuss the building. She also asked permission to have contractors give their proposals. Ms. Nimz stated that it would be on the agenda.

Gary Guymon: Mr. Guymon reminded the board that 800 people had voted against spending money on the Red Brick Schoolhouse in the last referendum.

12 Board Concerns:

Peggy Nimz: Ms. Nimz stated that she hoped that all of the lake districts and associations would follow the lead of the Alma Moon Lake District and have fire numbers installed on the lakeshore.

Walt Camp: Mr. Camp noted that he had received a phone call from someone on Hwy. 155 who was upset that his fire number had been changed.

John Vojta: Mr. Vojta stated that it was time for the town board to put its foot down to get the fire numbering system corrected and completed. He also stated that census takers were taking up a lot of time at the town shop trying to figure out where people lived.

Marion Janssen: Ms. Janssen stated that she was going to call assessor, Paul Carlson, to get the personal property accounts straightened out. Ms. Nimz asked if the Board of Review could be held during the summer instead of so late in the fall.

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- 13 Set Date & Time For Next Meeting.** The next regular town board meeting will be held on Monday, June 14, 2010 at 5:00 P.M. in meeting room #4 of the Community Center. There will be special town board meetings held on Tuesday, May 18, 2010 and on Tuesday, May 25, 2010 both at 7:00 A.M. in meeting room #4 of the community center.
- 14 Close the Board of Review:** Motion Christensen seconded Vojta that the Board of Review be adjourned until such time as the assessment roll for 2010 is completed. Approved.
- 15 Adjournment:** Motion Vojta seconded Christensen that the meeting be adjourned. Approved. Meeting adjourned 7:12 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor