

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: July 10, 2023

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Brian Cooper, Tom Christensen and Ted Ritter along with June Vogel town clerk are in Community Center in room 4 with 15 community members. Jim Swenson and Jeanna Vogel treasurer along with 8 community members were present via Zoom.us. Kalisa Mortag arrived at 6:55 pm.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, July 8, 2023 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Cemetery Sectors Report** May had 2 cremations, 2 full size burials. June had 3 cremation burials with 4 full size and 1 cremation plots purchased. 4 cremations scheduled for July. Purchased a 15 -gallon water tank to use for seeding and watering as needed. Looking to purchase a load of topsoil.
7. **Fire Department Report** May had 29 ambulance calls and 7 fire calls. June had 31 ambulance calls and 8 fire calls.
8. **Discussion/Action Items:**
 - a. **Approval of payment of the bills.** Motion by Ritter to approve bills as presented; second Cooper. Discussion none. The motion passed by roll call vote; Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
 - b. **Approval of past meeting minutes.** Motion by Cooper approve June 22, 2023 minutes as presented; second Ritter. Discussion none. The motion passed by roll call vote; Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
 - c. **Active Town Projects**
 1. **Peterson Road** No update
 2. **Sixteen Road** Christensen has reached out to Rick from Vilas County Title in different forms of communication and answers have not been responded to. Christensen has been in contact with Jamie Fath regarding this.
 3. **Fiber Optic** No update
 4. **Road maintenance Program** No update
 5. **Fire Department High Volume Well** No update
 6. **WIFI in Town Community Park Area** No update
 7. **Streetlights at intersections Town Roads/State and County Highways** Discussion by board. Board members to look at potential streetlight corners; Big St Germain Drive and Hwy C, Big St Germain Drive and Hwy 155, South Lost Lake Dr and Hwy 155 (at triangle), South Bay Rd and Hwy 70, Juve Rd and Hwy 155, Lolly Coogan and Hwy C.
 8. **International Truck Replacement** No update
 9. **Vandervort Park Pavilion Replacement** No update
 10. **Fern Ridge New Pavilion** No update.
 11. **Location change for Yard Waste facility** No update
 - d. **Approve alcohol related license(s).** Motion Ritter to approve alcohol related licenses as presented; second Christensen. Discussion none. The motion passed by roll call vote; Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
 - e. **Creation of a Town Committee concerning the restoration of the Chief St. Germain Statue.** Discussion by the board. The chairman has received 8 names of interested parties for the committee. Jack Peil has talked to Brad Waldmann who looked at it and feels it is not in eminent danger of falling over. Waldmann feels it can be restored at a reasonable cost. Keep

voting members to 5 with nonvoting advisory members. Motion by Christensen to appoint Kalisa Mortag as chairman, with Ellyn Dahnke, Jacki Goebel, Nancy Szott and Larry Chamberlain as committee members to the Chief St Germain committee to seek proposals and fund-raise to refurbish or replace and landscaping if necessary to Chief St Germain and the base; second Ritter. Discussion: Bring plans to the board for approval prior. The motion passed by roll call vote; Mortag - yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

Discussion by board on whether to remove Chief St Germain now or wait. Motion by Cooper to leave Chief St Germain standing until further review by the Chief St Germain committee; second Christensen. Discussion none. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

- f. **Set 2024 budget meetings.** Discussion by board. Budget workshop scheduled for September 25, 2023 at 5:30 pm with plans to finalize budget at town board meeting on October 9, 2023.
- g. **Levy meeting discussion.** Discussion by board. Levy scheduled for November 15, 2023 at 7:00 pm.
- h. **Review and approve required USDA documents for fire department well grant.** Documents reviewed by the board. Motion by Christensen for town chairman to sign the following documents: Form RD 442-7 Operating Budget, RD Instruction 1940-Q Exhibit A-1 Certification for Contracts, Grants and Loans, Form AD-1049 Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I – For Grantees Other Than Individuals, Form AD-1048 Certification Regarding Debarment, Suspension, Ineligibility, and voluntary Exclusion – Lower Tier Covered Transactions, Conflict of Interest Disclosure, Conflict of Interest Policy Certification, Form RD 400-1 Equal Opportunity Agreement, Form RD 400-4 Assurance Agreement; second Cooper. Discussion: Mr Swenson thanked Jeanna, June, Tom and Ted for their work on the grant. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

Motion by Ritter to adopt sections 29.21, 29.22, 29.23 and 29.24 of Code of Ordinance Chapter 29 as presented and amended; second Cooper. Discussion none. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.

- i. **Appoint David Jordan to the Parks and Recreation Committee.** Lisa Penner has resigned from committee. Would like to appoint David Jordan as a voting member. Motion made by Christensen to approve David Jordan to the Parks and Recreation committee as a voting member; second Cooper. Discussion none. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
- j. **Approve new location for the ice rink.** Suggestion by committee to put ice rink under new pavilion. Ice rink has been there already; sun melts the ice, concrete is higher in middle and did not work in that location in the past. Committee has received recommendations not to get a liner. Should not plow, needs to be broomed. Discussion by board. Kalisa will take comments back to committee to rethink options.
- k. **Approve location for outdoor basketball hoop and half court lines.** Suggestion by committee to put one hoop in concrete with half court lines, near where the current ice rink is. Discussion by the board. Half court vs full court discussion and other court placement; where Red Brick was, utilize part of older pavilion. Kalisa will take comments back to the committee.
- l. **Discuss plans for skate park.** Committee to replace some of the ramps with movable ramps to eventually be moved to a new skate park location with money that the kids have raised.
- m. **Consider draft letter(s) concerning alleged Chapter 1 – Zoning violation.** Discussion by the board. Motion by Ritter for Chairman to sign letter and send out as amended; second Mortag. Discussion none. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
- n. **Approve letter concerning alleged Chapter 2 – Motor Vehicle Public Road Access violation.** Discussion by the board. Motion by Cooper for Chairman to sign letter and send out as amended; second Mortag. Discussion none. The motion passed by roll call vote; Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
- o. **Reschedule Town Board Meeting, November 23, 2023** Discussion by board. Rescheduled for November 30, 2023.

- 9. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1)(e) of the Wisconsin Statutes to discuss the Golf Shop lease agreement, Cell Tower lease agreement and Radostits claim against the town. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.** Motion by Christensen at 8:32 to adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin statutes to discuss the Golf Shop lease

agreement, Cell Tower lease agreement and Radostits claim against the town; second Cooper. By roll call vote; Swenson – yes, Cooper – yes, Christensen – yes, Ritter – yes, Mortag – yes.

10. Reconvene to Open session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session. Motion by Ritter at 9:08 to reconvene to open session; second Mortag. Discussion none. By voice vote; all in favor.

Motion by Cooper to authorize the chairman to send the counteroffer to Garbowicz to communicate with Concordia; second Mortag. Discussion none. The motion passed by voice vote unanimously.

11. Adjourn Mr Christensen adjourned the meeting at 9:11 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor