

**TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org**

MINUTES TOWN BOARD MEETING: July 27, 2023

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Brian Cooper, Tom Christensen and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 12 community members. 7 community members attending via Zoom.us. Kalisa Mortag and Jim Swenson were absent.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, July 26, 2023 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** No comments.
6. **Discussion /Action Items:**
 - a. **Approval of town bills for payment.** Motion by Cooper to approve bills all as presented with exception of 29040 and 29042; second Christensen. Discussion: None. The motion passed by voice vote unanimously. Motion by Christensen to approve checks 29040 and 29042; second Ritter. Discussion: None. The motion passed by voice vote with two votes in the affirmative and one abstention by Cooper.
 - b. **Approval of past meeting minutes.** Motion by Christensen to approve the meeting minutes of July 10, 2023; second Ritter. Discussion: None. The motion passed by voice vote unanimously. Motion by Christensen to approve minutes of July 20, 2023 as presented; second Ritter. Discussion: None. The motion passed by voice vote with two votes in the affirmative and one abstention by Cooper.
 - c. **Levy Meeting Agenda** Discussion by the board to potentially include agenda items of ongoing funds; the levy base, equipment replacement, community center building improvements and road replacement.
 - d. **Potential locations for new streetlights.** Motion by Christensen to table to August 14 meeting; second Ritter. Discussion none. The motion passed by voice vote unanimously.
 - e. **Discussion with Greg Byrns (Parcel 24-993) concerning compliance with shipping container violation letter of June 22, 2023.** Explanation by Mr Byrns. Discussion by the board. Motion by Christensen to allow Mr Byrns to apply for a zoning permit for the two shipping containers on his property with zoning administrator to approve with appropriate fees collected; second Cooper. Discussion: None. The motion passed by voice vote unanimously.
 - f. **Consider going out to bid for our Town insurance.** Motion by Christensen to not go out for bid for 2024 for insurance coverage that is presently supplied by EMC Insurance Company; second Cooper. Discussion none. The motion passed by voice vote unanimously.
 - g. **Continuing discussion on the upgrade of Sixteen Road.** Mr Christensen has not received anything from Vilas Title, but Jaime Fath brought in copy of letter he received which states it is a town road. There is no documentation on any of the deeds that there is a road there; the town has been receiving road tax money for 3/10 mile, improvements have been made to the south part of the road and plowed by the town. Discussion by the board if Sixteen Road is a town road or private property; all or partial. Motion by Ritter to forward letter to Attorney Garbowicz to review survey referenced in letter and advise town if this is a town road and if it is a town road do the parcels abutting Sixteen Road need to reflect that in property deeds; second Christensen. Discussion: None. The motion passed by voice vote with two votes in the affirmative and one negative vote by Cooper.
 - h. **MSA report on the Vandervort Pavilion.** Discussion by the board. Motion to table by Cooper. Failed for lack of second. Christensen to forward MSAs report to Jack Peil and Gary Heeler to ask if there is any financial assistance that can be obtained from Lost Lake Community Club or residents to undertake this project.
 - i. **Presentation of the AWSC Snowmobile Friendly Town Award** Roger Klein and Peggy Ausloos presented the Snowmobile Association award 'Snowmobile Friendly Town' to the town.
 - j. **Decide who will attend the shipping container violation court date, August 7th, 2023.** Discussion by the board. Christensen will represent the town on this date.

- k. **Draft letter(s) concerning alleged Chapter 1 – Camping Violation.** Discussion by the board. Motion by Cooper to approve sending letter as discussed with Christensen signing letter; second Christensen. Discussion: None. The motion passed by voice vote unanimously.
- l. **.gov changeover, grant award.** June applied for grant from Wisconsin Elections Commission to help with costs of .gov email change. The maximum amount of \$600 was awarded.
- m. **Use of credit cards to pay Town fees.** Jeanna reviewed options and fees associated with using credit card for town payments of dog licenses, facilities/FOB, zoning fees, cemetery fees, liquor licenses. Discussion by the board. Jeanna will start working on process; contract, ordinance and equipment.
- n. **Review and approve required USDA documents for fire department well grant** Motion by Christensen that board authorizes chair to sign the Letter of Intent to Meet Conditions and Request for Obligation of Funds; second Cooper. Discussion: None. The motion passed by voice vote unanimously.

7. Report of the Standing Committees

- a. **Independence Day Celebration Committee** No report
- b. **Lakes Committee** No report
- c. **Non-Motorized Recreational Trails Committee** No report from Jimmy Vogel
- d. **Parks and Recreation Committee** Kalisa not in attendance
- e. **Zoning Committee** Members of Zoning Committee and Board of Appeals attended a webinar on Board of Appeals and found it very informative.
- f. **Report from Lake Districts and Other Organizations** No report

8. Department of Public Works Update. Thomas Pierce left position, down part time person.

9. Closed session – Adjourn to closed session in accordance with Section 19.85 (1) (e) of the Wisconsin Statutes to discuss the Cell Tower lease agreement. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Closed session was not needed.

10. Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.

11. Adjourn Mr Christensen adjourned the meeting at 8:55 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor