

St. Germain Planning and Zoning
February 23, 2004

It was noted this meeting was posted in accordance with public meetings laws, state of Wisconsin Statutes.

AGENDA:

1. Roll Call: Mr. Gem, Mr. Santefort, Ms. Platner, Ed Odette, Tim Ebert, Zoning Administrator was absent and Mr. Holthaus is on medical leave.

2. APPROVAL OF AGENDA: Ms. Platner moved to approve the agenda as posted. Mr. Gern seconded this motion. Motion unanimously carried.

3. APPROVAL OF MINUTES: Ms. Platner moved to defer the January 12, 2004 and February 9, 2004 minutes until the March meeting. Mr. Santefort seconded this motion. Motion unanimously carried.

4. DISCUSSION/BUSINESS:

4.1 Chairman's Report/Communications: A discussion was held in regard to a letter received about Doug Knapp making pizzas out of his home. A member of the audience felt that it beyond what our ordinance states regarding allowed home occupations because the pizza maker had to obtain a license from the state to sell his product. He also stated that this was labeled as food processing or manufacturing. Ms. Platner felt there was no wrongdoing according to the ordinance. She thought a letter had been sent to this person asking him to reply to the inquiry. As of now, there was no response. She felt that this matter should wait until a letter was received explaining his situation. Ms. Platner moved that agenda item 4.1.1 regarding the Knapp letter be tabled until the March meeting. Mr. Santefort seconded the motion. Motion unanimously carried.

4.2 Review/Action of Permit and Plan Submittals: Mr. Ebert was not in attendance tonight to give his report. He did relay one concern regarding a sign on a tree by Taylor Street. It was felt that if it was in the right-a-way it should be taken down. Ms. Platner thought they should mandate that they take the signs down if it is in the right-a-way. Mr. Odette will make Mr. Ebert aware of the committee's decision and have him handle it.

4.3 Discussion/Implementation of Long Range Planning and Zoning Considerations. A discussion was had with regards to the fax received from Mr. Holthaus regarding the proposed amendments to the General Ordinances. Mr. Odette stated that he felt Mr. Ebert should be present when they go through these because he is going to be the one enforcing them. Mr. Santefort made a motion to table this until the next meeting. Ms. Platner felt that they should have an assignment to clarify some of these changes. Motion was not seconded. The committee reviewed the proposed suggestions and changes individually and will come back to the next meeting with their intentions. Mr. Santefort moved again that we table these proposed amendments until the whole committee is there including Mr. Ebert. Ms. Platner seconded the motion. Motion unanimously carried.

4.4 Policy Development Issues: A discussion was had with regards to Wisconsin's Uniform Building Code (UBC) and picking one inspector. Mr. Odette felt that Mr. Holthaus had the

list of people available to do this. Ms. Platner moved to table this until the next meeting. Mr. Santefort seconded the motion.

4.5 Public Concerns: Mr. Chris Knapp said that he would like to build another 40 feet onto the back of his shop. He stated he measured it out and he will be within all the limits. He asked if he would need another CUP or just a building permit. Mr. Santefort felt the only problem might be the buffer that will be needed from commercial to residential. He was advised to put it on paper and submit it to Mr. Ebert. It was thought that he would not need to do another CUP.

4.6 Committee Concerns: No concerns.

4.7 Time& Date of Next Meeting: March 8, 2004 @ 5:00 p.m.

5. ADJOURNMENT: Ms. Platner moved to adjourn the meeting. Mr. Santefort seconded the motion. Motion unanimously carried.

Minutes written by Peggy Nimz from tapes of the meeting.