

PLANNING & ZONING COMMITTEE

TOWN OF ST. GERMAIN

P.O. BOX 7

OFFICE OF THE CLERK

ST. GERMAIN, WISCONSIN 54558

townofstgermain.org

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MINUTES ST. GERMAIN PLANNING AND ZONING COMMITTEE MEETING: DECEMBER 17, 2007

Meeting Type: Regular Meeting of the P & Z Committee. The chairman noted that this was a duly called meeting in accordance with the Wisconsin Open Meeting Law.

1. **Call to Order:** Chairman, Todd Wiese, called the meeting to order at 4:05 P.M.
2. **Roll Call -Members Present:** Todd Wiese, Mary Platner, John Vojta, Marion Janssen, Tim Ebert, zoning administrator, and Tom Martens, town clerk. Lee Holthaus was absent.
3. **Approve Agenda:** Motion Platner seconded Vojta that the agenda be approved as posted. Approved.
4. **Approval of Minutes:** Motion Vojta seconded Janssen that the minutes of the October 15, 2007 meeting be approved as written. Approved.
5. **Public Comments:** There were no public comments.
6. **Zoning Administrator Report – Discussion/Action:** There was no report.
7. **Ordinance Amendments – Discussion/Action:**
 - 7A. **Sign Ordinance Review and Discussion (Platner):** Ms. Platner stated that she was working on a grid that would compare the sign ordinances of the surrounding towns with a State model as well as the draft of the town's proposed ordinance. Ms. Platner also suggested that if there was no business for the regular meeting in January that it might be a good time to have a workshop on the sign ordinance. Ms. Platner also thought that there would have to be some compromises worked into the ordinance. Mr. Wiese asked that the ordinance be kept simple.
8. **Re-zonings – Discussion/Action:** There were none.
9. **Conditional Use Request - Discussion/Action:** There were none.
10. **Plat and Survey - Discussion/Action:**
 - 10A. **Barrington Pines Subdivision Re-Plat, Sec. 27, T40N, R8E. (Tom Boettcher, Eagle Landmark Surveying, Agent):** Mr. Wiese presented a check from Eagle Landmark Surveying for \$400 to the town clerk. The committee reviewed the re-plat of Barrington Pines with its new 1.5+ acre lots. It was also noted that Kelsey Court was not a town road and that the zoning districts noted on the plat were incorrect. Motion Vojta seconded Janssen that the plat of Barrington Pines be approved with the following changes: (1) the words "town road" be removed; (2) change the verbiage for the zoning districts on the plat; (3) correct the zoning designations at the bottom of the plat. Approved.
11. **Miscellaneous Agenda Items – Discussion/Action:**
 - 11A. **Lakeshore Resort Residential Zoning District Violation. (Auto Repair Business, 1493 Hug Road):** Mr. Wiese noted that he still had no response from Mr. Tranetzki, the owner of the property. It was the consensus of the committee that we wait at least another 30 days in case Mr. Tranetzki has been out of town. Motion Vojta seconded Platner that the matter be tabled until the next planning & zoning committee meeting at which time a decision will be made. Approved.
12. **Letters and Communication:** There were none.
13. **Committee Concerns.**
 - 13A. **Hwy. C Culvert:** Mr. Vojta asked if the town or county is responsible for deciding whether or not a culvert is necessary for a driveway along Hwy. C. Mr. Ebert noted that although the town requires a permit, it is the county that decides if a culvert is necessary.
14. **Set Time and Date of Next Meeting:** The next regular committee meeting will be held on

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Monday, January 21, 2008 at 4:00 P.M. in meeting room #4 of the Community Center. If there are no items on the agenda, the meeting will be a workshop for the sign ordinance.

15. Adjournment: Motion Vojta seconded Platner that the meeting be adjourned. Approved.
Meeting adjourned 4:28 P.M.

Town Clerk

Chairman

Vice Chairman

Member

Member

Member