

TOWN OF ST. GERMAIN  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558

[www.townofstgermain.org](http://www.townofstgermain.org)

Minutes, Zoning Committee  
February 13, 2019  
(rescheduled from 01/06/2019)

1. **Call to order:** Chairman Ritter called the meeting to order at 5:35 P.M.
2. **Roll call, establish a quorum:**  
Committee members present: Janssen, Henson, Strom, Ritter  
Committee members absent: Cooper, Ebert
3. **Approve minutes of 12/12/2018, 01/02/2019, 01/08/2019 and 01/23/2019 meetings:**  
Motion Strom, second Hensen to approve as presented. Motion passed by unanimous voice vote.
4. **Public comments:** There were none
5. **Zoning Administrator Report:** There was none
6. **Approval of the name 'Langenwood Lane' for the private drive accessing the five dwellings presently addressed as 1248 Tobin Lange Road.**  
Motion Janssen, second Hensen to approve. Motion passed by unanimous voice vote.
7. **Consider approving draft revisions of the Board of Appeal application forms for:**
  - a. **CUP decisions**
  - b. **Variances from Zoning Administrator decisions:**  
Ritter provided a draft form referencing instructions for appeals as specified in 1.606, 1.606 and 1.608 of the Zoning Ordinance. Committee members offered some suggestions for improving the form and then recommended that Ritter take the form along with Appeals procedures he is drafting to the Town Board for further consideration and adoption. No formal action was taken.
8. **Review draft duties/responsibilities/compensation of the Zoning Administrator and Deputy:**  
After a short discussion during which no suggestions were made, motion Ritter, second Janssen to table until after the Zoning Administrator has an opportunity to review the draft and for the topic to be put back on a meeting agenda for further consideration by the full committee.

9. **Committee concerns:** Ritter updated the committee on recent developments pertaining to CUPs or Appeals regarding NGI (Tall Timbers Storage), CornerStone Custom Builders and Northwoods Storage. No actions were taken.
10. **Adjourn:** Meeting was adjourned by Ritter at 7:00pm

Minutes prepared by Chairman Ritter